

# VISTA SOUTH CONVENTION SERVICES



ADAPTING TO NEW REALITIES IN HIGHER EDUCATION

SACUBO 2025 ANNUAL MEETING  
APRIL 13-15, 2025  
HYATT REGENCY  
RIVERFRONT HALL



INDEX

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**Exhibitor Kit Forms:**

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**Additional Vendor Forms:**

Electrical Services– EDLEN  
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Additional Furniture Rental

		<p>BOOTH PACKAGE</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

Dear Exhibitor:

Vista South Convention Services is pleased to have been selected as the official service contractor for this exposition. We recognize that your participation in this event is a vital part of your firm’s marketing program, and we want to do everything possible to make it profitable and rewarding for you. All questions regarding the convention space assignments should be directed to:

**SACUBO 2025 ANNUAL MEETING**  
**SARAH GETSINGER**  
**Tel: (206)210-7751**  
**Email: [INFO@SACUBO.ORG](mailto:INFO@SACUBO.ORG)**

All questions regarding shipping, storage, furniture, and labor should be directed to:

**Customer Service**  
**Vista South Convention Services**  
**15002 NW 107th Ave. Unit 1**  
**Hialeah Gardens, FL 33018**  
**Tel: (305) 673-1123**  
**Fax: (305) 673-8713**  
**Email: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)**

All questions regarding graphics and printing, should be directed to:

**Graphics -**  
**[graphics@vistasouthcs.com](mailto:graphics@vistasouthcs.com)**

All questions regarding booth build and design, should be directed to:

**Lead Person - Jason Pelton**  
**[JPelton@vistasouthcs.com](mailto:JPelton@vistasouthcs.com)**

All questions regarding electricity, Audio/Visual equipment, and telecommunications, for use in your booth should be directed to the appropriate service contractor shown within.

Included in this service kit are order forms for various items you may require for your exhibit. **Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please review and submit your order forms as early as possible.

Your booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

- |                            |                                  |
|----------------------------|----------------------------------|
| 8’ High Back Wall - BLACK  | 1 - 8’ x 2’ Draped Table - BLACK |
| 3’ High Side Rails - BLACK | 2 - Side Chairs                  |
| 1 - 7” x 44” ID Sign       | 1– Waste Basket                  |

**Please note: The exhibit floor is carpeted with standard ballroom carpet. Electricity is **NOT** included!**



EXHIBIT AREA  
INSTALLATION  
&  
DISMANTLE

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

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PHONE: (305) 673-1123 FAX: (305) 673-8713  
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### Event Schedule

Exhibitor move in	Sunday, April 13	9:00 am - 5:00 pm
Exhibit Hours	Monday, April 14	11:00 am - 11:30am 12:30pm - 1:30pm 2:20pm - 3:50pm 5:00pm - 6:00pm
	Tuesday, April 15	10:30 am - 11:30 am
Exhibitor move out	Tuesday, April 15	11:30 am—6:00 pm

### Important Dates

Exhibitor Appointed Contractor deadline:	Monday, March 24	3:00 PM
Discount deadline for all Vista South orders:	Monday, March 24	3:00 PM
Discount deadline for custom furnishings:	Monday, March 24	3:00 PM
Advanced warehouse opens:	Monday, March 3	8:00 am - 3:00 pm daily
Advanced warehouse closes:	Monday, March 31	8:00 am - 3:00 pm daily
Show site delivery timeframe:	Sunday, April 13	Between 9:00 am - 4:00 pm

### Included In Your Booth Space

Each exhibitors booth space includes: **8' Black Drape, 3' Side Drape, 1-8' Draped Table, 2-Side Chairs, 7" x 44" ID Sign**

To order furnishings for your booth, please see the attached pages.

Standard dimensions: 10'x10'  
Event drape colors: Black Backwall, Black Siderail, Black Table Drape  
Exhibit hall carpet: Standard ballroom Carpet

### Shipping Information

#### Advanced Warehouse

SACUBO 2025 Annual Meeting  
Vista South Convention Services  
(Company Name and Booth Number)

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018

#### Show Site Deliveries

SACUBO 2025 Annual Meeting  
Vista South Convention Services  
(Company Name and Booth Number)

400 SE 2nd Ave.  
Miami, FL 33131



# PAYMENT & CREDIT CARD AUTHORIZATION FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**  
**MONDAY MARCH 24, 2025**

Please complete the information requested and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer. However, we require your authorization to be on file with Vista South Convention Services. For your convenience, we will use this authorization to charge your credit card for any additional charges incurred as a result of showste orders placed by your representative for this event.

### ORDER RECAP

*Standard Booth Furnishings & Carpet Order Form.....	\$	_____
*Plush Booth Carpet Order Form.....	\$	_____
*Floral Order Form.....	\$	_____
*VCS Modular Rental Unit Order Form.....	\$	_____
*Slat Wall Order Form.....	\$	_____
*Special Signs Order Form.....	\$	_____
*Trade Show Furnishings.....	\$	_____
*Booth Cleaning Order Form.....	\$	_____
Estimated Labor Order Form.....	\$	_____
Priority Empty Container Return Order Form.....	\$	_____
Estimated Material Handling Order Form.....	\$	_____
	Subtotal	\$ _____
	*Add 7% Sales Tax	\$ _____
	Net Amount due Vista	\$ _____

*\*Note: Services taxable in the state of FL.*

**Indicate Payment Method**

Check # \_\_\_\_\_ Dated \_\_\_\_\_ Amount \$ \_\_\_\_\_

Charge to:  MasterCard  VISA  American Express  
 Indicate:  Personal Credit Card  Company Credit Card

Account # 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date 

--	--	--	--	--	--

**PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER:** \_\_\_\_\_

Cardholder's Name \_\_\_\_\_  
 (Print or Type)

Cardholder's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_  
**ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AS SET FORTH ON FOLLOWING PAGE**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax # \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE**

		LIMITS OF LIABILITY & RESPONSIBILITY
SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025	15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a>	

## Limits of Liability and Responsibility

1. Vista South Convention Services shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista South Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista South Convention Services shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista South Convention Services to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista South Convention Services shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista South Convention Services liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista South Convention Services maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista South Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista South Convention Services by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

		<p>PAYMENT POLICIES</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

If exhibitor forms are submitted via email or fax and a you haven't received a reply in the 3 business days please call us at 305-673-1123

**Payment Options**

We offer three convenient ways for you to pay for furniture and carpet rentals, material handling, signs and other services provided by Vista South Convention Services in our role as the Official Contractors for this show.

1. **All checks must be in U.S. funds drawn on a U.S. bank**
2. **Advance Payment by Company Check**  
Attach check to order forms. Additionally, although you may choose to pay by company check or cash for charges incurred at show site, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista South Convention Services in advance to guarantee payment. Please make all checks payable to Vista South Convention Services.
3. **Wire Transfer in U.S. Funds**  
For Wire transfer or ACH payment info please call Vista South Convention Services [\(305\) 673-1123](tel:3056731123) or e-mail: [dvenezia@vistasouthcs.com](mailto:dvenezia@vistasouthcs.com). Wire transfers must be initiated and confirmed at least two weeks before move-in. Wire transfers must include the show name, company name and booth number. Additional fees may be incurred when paying through wire or ach.
4. **Credit Card**  
Use MasterCard, VISA or American Express. To accept charges, you must complete the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form on the following page. For discount rates to apply, Vista South Convention Services must receive this form by [MONDAY FEBRUARY 24, 2025](#).

**Showsite Orders**

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as possible before the Discount Deadline Date. ***For the discount prices to be in effect, your order must be received by the Discount Deadline Date, and payment must accompany your order.*** Orders received after the Discount Deadline Date or made at the Exhibitor Service Desk during the show will be billed at the "standard" prices listed on the various forms.

**Payment Terms**

To process your order for services and materials listed in the Exhibitor Service Manual, **we require your signed Payment and Credit Card Charge Authorization Form to be on file** with Vista South Convention Services in advance to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Prepayments will be indicated, and any balance due must be paid in full by cash, check or credit card upon presentation. All payment inquiries should be resolved before you leave the show.

Invoices will be distributed the last day of the show. If you have any concerns about your charges for inbound freight, installation labor, furniture or accessories, please stop by the Exhibitor Service Desk. Charges for these items may not be disputed after the show.

Additionally, Vista South Convention Services is authorized to charge the exhibitor's credit card for any charges incurred following the show, i.e. dismantle labor, outbound overtime drayage charges, etc. In these circumstances, Vista will charge the exhibitor's credit card on file, and mail an invoice to the exhibitor, outlining charges which were billed.

All charges payable in U.S. Funds only. Checks, cash, Traveler's checks, MasterCard, VISA and American Express are accepted. ***Telephone orders are not accepted.***

**Cancellation Policy:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**Please Note:** All materials are on a rental basis for the duration of the show and remain the property of Vista South Convention Services.

**Refunds:** If SACUBO 2025 ANNUAL MEETING has been canceled due to Covid- 19 or other events you will receive a **50%** refund on most items. Any graphics ordered will not receive a refund after it has been printed. If material handling has been received, no refund will be issued. If you order cleaning, sanitation, or showsite labor you will be refunded 100% for those 3 services.



STANDARD BOOTH FURNISHINGS & CARPET ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**  
**MONDAY MARCH 24, 2025**

**Rental price includes delivery to and removal from your booth.**

QTY.	DISCOUNT RATES	STANDARD AMT. RATES	AMT.
<b>SEATING</b>			
Side Chair .....	\$81.00	\$100.50	_____
Padded Stool .....	\$145.25	\$181.75	_____
<b>ACCESSORIES</b>			
Round Pedestal Table (30"h x 30"d).....	\$128.25	\$160.25	_____
Round Pedestal Table (42"h x 30"d).....	\$185.00	\$220.00	_____
Wastebasket.....	\$36.25	\$45.00	_____
Easel.....	\$45.00	\$60.50	_____
Chrome Sign Frame (22" x 28").....	\$108.50	\$136.25	_____
Bag Holder.....	\$154.25	\$192.75	_____
8' Stanchion.....	\$41.25	\$51.75	_____
Crossbar.....	\$41.25	\$51.75	_____
Garment Rack.....	\$145.00	\$181.50	_____
Literature Rack.....	\$198.00	\$209.75	_____

**STANDARD CARPET**

Price includes installation & taping front edge.  
No guarantee of color match when ordering multiple carpets.

10'x 10'.....	\$197.00	\$247.00	_____
10'x 20'.....	\$397.00	\$496.25	_____
10'x 30'.....	\$592.00	\$730.50	_____
10'x 40'.....	\$789.25	\$1,061.50	_____
10'x 50'.....	\$921.25	\$1,152.00	_____

Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

**CUSTOM SIZE CARPET**

Price includes installation to fit booth space, protective covering, and edges taped.  
INDICATE OVERALL DIMENSIONS:  
\_\_\_\_ ft. x \_\_\_\_ ft. (100 sq. ft. minimum) \$5.50 sq. ft. \$6.75 sq. ft. \_\_\_\_\_

Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

**CARPET PADDING**

INDICATE OVERALL DIMENSION:  
\_\_\_\_ ft. x \_\_\_\_ ft. (100 sq. ft. minimum) \$2.50 sq. ft. \$3.25 sq. ft. \_\_\_\_\_

**VISQUEEN**

INDICATE OVERALL DIMENSION:  
\_\_\_\_ ft. x \_\_\_\_ ft. (100 sq. ft. minimum) \$2.00 sq. ft. \$2.50 sq. ft. \_\_\_\_\_

QTY.	DISCOUNT RATES	STANDARD AMT. RATES	AMT.
<b>DRAPED DISPLAY TABLES - 30" HIGH</b>			
Price includes white vinyl top & 3 sides			
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green			
2' x 4' x 30".....	\$150.50	\$188.00	_____
2' x 6' x 30".....	\$169.75	\$212.00	_____
2' x 8' x 30".....	\$204.00	\$255.00	_____
4th Side Drape 6' & 8' Only.....	\$56.00	\$72.00	_____

**DRAPED DISPLAY TABLES - 42" COUNTER HIGH**

Price includes white vinyl top & 3 sides

Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green

2' x 4' x 42".....	\$213.50	\$268.75	_____
2' x 6' x 42".....	\$235.00	\$294.00	_____
2' x 8' x 42".....	\$272.50	\$340.50	_____
4th Side Drape 6' & 8' Only.....	\$72.00	\$94.00	_____

**UNDRAPED DISPLAY TABLES - 30" HIGH**

2' x 4' x 30".....	\$75.70	\$94.50	_____
2' x 6' x 30".....	\$97.50	\$121.50	_____
2' x 8' x 30".....	\$115.75	\$144.50	_____

**UNDRAPED DISPLAY TABLES - 42" HIGH**

2' x 4' x 42".....	\$100.50	\$125.50	_____
2' x 6' x 42".....	\$113.25	\$142.75	_____
2' x 8' x 42".....	\$132.75	\$165.00	_____

**LOCKABLE COUNTERS (White only)**

40"L x 42"H x 22"W .....	\$479.75	\$598.50	_____
80"L x 42"H x 22"W.....	\$723.75	\$904.50	_____



**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**ALL CHARGES SUBJECT TO SALES TAX (7%)**  
FULL PAYMENT MUST ACCOMPANY ORDER  
TOTAL ALL ITEMS ORDERED  
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM  
ENTER TOTAL

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE





PLUSH BOOTH CARPET  
ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

DISCOUNT DEADLINE DATE:

MONDAY MARCH 24, 2025

**INCLUDES LABOR TO INSTALL AND REMOVE VISQUEEN COVER.**

## PLUSH BOOTH CARPET - 28 OZ.

Orders MUST be received by the Deadline Date above to guarantee delivery.

Carpet Size \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ (calculate to the next full foot, 200 square feet minimum)

QTY	TOTAL
_____ Square feet (200 square feet minimum)	\$6.75 per sq. ft. _____

Please circle your selection:

- BLACK
- RED
- WHITE
- BLUE
- CHARCOAL GREY

**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%.  
**NO REFUND AFTER DEADLINE DATE.**

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your Advance Order prior to Deadline Date to qualify for Discount Rates. All orders received after Deadline Date and placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to Show closing. No telephone orders accepted.

**SUBJECT TO SALES TAX (7%)**  
**FULL PAYMENT MUST ACCOMPANY ORDER**  
**TOTAL ALL ITEMS ORDERED**  
**ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM**  
**ENTER TOTALS**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax # \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE**



FLORAL ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**  
MONDAY MARCH 31, 20254

Quantity		Prices	Total
_____	2'- 3' Green Plant	\$74.75	_____
_____	4'- 5' Green Plant	\$106.50	_____
_____	6'- 7' Green Plant	\$127.50	_____
_____	8'- 9' Green Plant	\$177.25	_____
_____	Potted Mums	\$48.75	_____
_____	Bromeliad	\$60.75	_____
_____	Orchid	\$73.00	_____
_____	Boston Fern	\$43.00	_____

PLEASE EMAIL YOUR ORDER. THANK YOU FOR YOUR BUSINESS!

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**ALL CHARGES SUBJECT TO SALES TAX (7%)**  
FULL PAYMENT MUST ACCOMPANY ORDER  
TOTAL ALL ITEMS ORDERED  
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM  
ENTER TOTAL

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
 Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
 Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE

		<b>BOOTH CLEANING ORDER FORM</b>
<b>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</b>	<b>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></b>	<b><u>DISCOUNT DEADLINE DATE:</u>  <a href="#">MONDAY MARCH 24, 2025</a></b>

### BOOTH CLEANING RATES

**Please indicate your requirements:**

- Daily - Vacuuming.....\$.58 per sq. ft.
- Once - Vacuuming before initial opening.....\$.62 per sq. ft.

**Calculate total:**

Size of booth: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft. x rate: \_\_\_\_\_ x No. Of Days: \_\_\_\_\_ = \$ \_\_\_\_\_

**(Minimum charge: 100 Sq. Ft. Per Day)**  
*Price is based on total square footage of your booth space.*

**Please indicate what day/s will you be needing the above service:**

\_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_ Saturday \_\_\_ Sunday

**NOTE:** All rental carpets are delivered clean to your booth space. However, during set-up, the carpet can become spoiled. We suggest you order cleaning service at least once prior to show opening.

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.  
**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)  
FULL PAYMENT MUST ACCOMPANY ORDER  
TOTAL ALL ITEMS ORDERED  
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM  
ENTER TOTAL

Company Name _____	Booth # _____
Street Address _____	Phone # _____
City _____ State _____ Zip _____	Fax# _____
Ordered by (Print or Type) _____	E-Mail _____
Signature _____	Title _____

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE



VCS MODULAR RENTAL UNITS ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

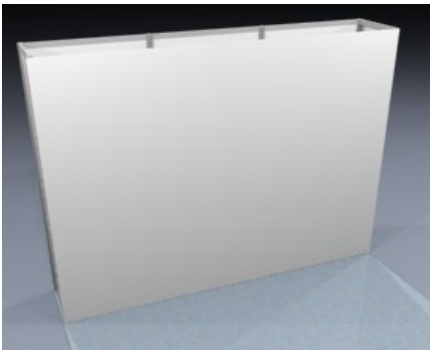
15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**

**MONDAY MARCH 24, 2025**

All graphics must be sent per the graphic guidelines. Sizes for graphics will be given upon request. All orders received after the deadline date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 25% surcharge.  
**Custom units available. Please call for pricing.**

VCS10FC



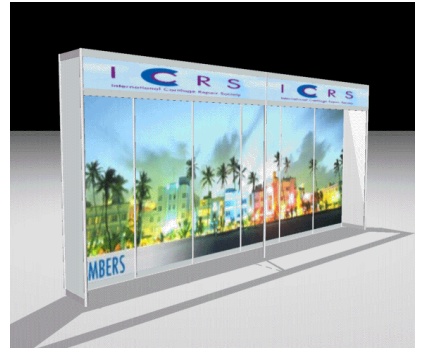
**Unit contains**  
-120" x 96" Full Cover Graphics  
-Labor and Graphics Included

VCS 10G



**Unit contains**  
-Custom Header -2 -Arm Lights  
-3-Graphic Panels

VCS 20G



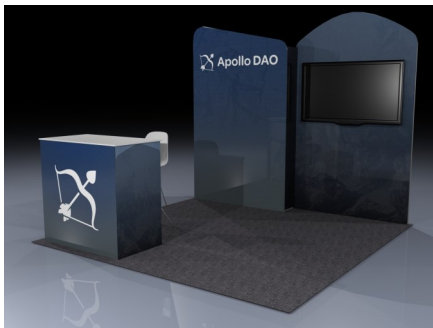
**Unit contains**  
-2-Custom Headers -4-Arm Lights  
-6-Graphic Panels

VSCSFC PLUS



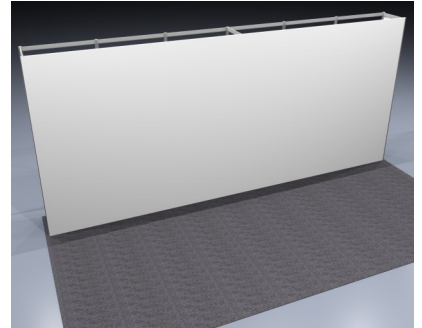
**Unit contains**  
-1M Branded Cabinet -3 lights  
-1 Stool -Carpet  
-10'W x 96"H - Full

VSCS54



**Unit contains**  
-1M Branded Cabinet -1 Stool  
-55" Mounted TV  
-Graphics and Labor Included

VCS20FC



**Unit contains**  
-240" x 96" Full Cover Graphics  
-Labor and Graphics Included

**\*Please note that electricity is NOT included\***

Qty	Size	Advance Prices	Standard Price	Amount
_____	VCS10FC	\$2,247.50	\$2,759.50	\$ _____
_____	VCS 10G	\$1,673.75	\$2,092.25	\$ _____
_____	VCS 20G	\$3,067.75	\$3,834.50	\$ _____
_____	VSCSFC PLUS	\$3,117.75	\$3,897.25	\$ _____
_____	VSCS54	\$2,640.25	\$3,300.50	\$ _____
_____	VCS20FC	\$3,348.50	\$4,186.25	\$ _____

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**  
MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE

ALL CHARGES SUBJECT TO SALES TAX (7%)



SPECIAL SIGNS  
ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**  
**MONDAY MARCH 24, 2025**

### Special Signs

Qty	Size	Advance Prices	Deadline Price	Amount
_____	7" x 44"	\$59.75	\$74.75	\$_____
_____	14" x 22"	\$82.25	\$102.50	\$_____
_____	22" x 28"	\$125.75	\$145.25	\$_____
_____	28" x 44"	\$185.00	\$231.25	\$_____
_____	1 Meter x 8'	\$308.00	\$384.75	\$_____
_____	30" round graphic for pedestal tables**	\$118.25	\$147.75	\$_____

1. Easel back applied to sign quoted upon request. \*\*(please call for details, measurements, or questions)
  2. All prices are for single sided-double sided quoted upon request.
  3. Special sizes and materials quoted upon request.
- Delivery time is not guaranteed on orders placed at showsite.
  - **Artwork received less than 21 days will be provided at quoted rates, plus 15%**
  - **Artwork received less than 14 days will be provided at quoted rates, plus 30%**
  - Please utilize one of the following programs: Adobe Acrobat Professional 8.0, Adobe Illustrator CS5, Photoshop CS5, or Adobe InDesign CS5. For further details, refer to the Graphic Guidelines page.

Vertical  Horizontal  Color of Background  Color of Lettering

Please type desired copy below or attach a separate sheet

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**  
**ALL CHARGES SUBJECT TO SALES TAX (7%)**  
**FULL PAYMENT MUST ACCOMPANY ORDER**  
**TOTAL ALL ITEMS ORDERED**  
**ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM**  
**ENTER TOTAL**

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE

		<p>GRAPHIC GUIDELINES</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	<p><b><u>DISCOUNT DEADLINE DATE:</u></b> <b><u>MONDAY MARCH 24, 2025</u></b></p>

## GUIDELINES FOR SUBMITTING GRAPHICS

### Vista South Convention Services-Design/Graphics Department/Miami, Florida

**Vista South Convention Services**  
15002 NW 107th Ave., Unit 1  
Hialeah Gardens, FL 33018  
E-mail: [Graphics@vistasouthcs.com](mailto:Graphics@vistasouthcs.com)

We can accept graphic files created with the following programs:

- Adobe Acrobat Professional 8.0**
- Adobe Illustrator CS5**
- Photoshop CS5**
- Adobe InDesign CS5**

We prefer to work with Adobe Acrobat high resolution PDF files.

**Artwork received less than 21 days will be provided at quoted rates, plus 15%**  
**Artwork received less than 14 days will be provided at quoted rates, plus 30%**

Artwork saved as vector files, which can be resized without losing resolution.

**ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).**

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions, resolution should be 300dpis on a half size graphic or actual size graphic at 90-120 dpis. If uncertain as to requirements please consult us before sending files

**(\*No bleeds needed on printable files)**

**“Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing.”**

We are not responsible for spelling mistakes on text or low resolution images sent by clients. A fee applies for replacing the sign.

#### **Color Matching**

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

#### **Sending Files**

Files which are not overly large can be sent by e-mail. If you have a FTP site we could download the file if you send the information we need. Otherwise we would prefer files sent on a CD. If you have any questions, please contact us before sending your files

		<p>INTENT TO USE NON- OFFICIAL CONTRACTORS</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	<p><u>DISCOUNT DEADLINE DATE:</u> <a href="#">MONDAY MARCH 24, 2025</a></p>

### Intent to Use Non-Official Contractors

**A Non-Official Contractor is:** Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on-site at the convention facility and does not represent one or more of the official contractors.

1. Exhibitors who choose to use a Non-Official Contractor must complete and sign this form. It must be received at Vista South Convention Services no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
2. The Non-Official Contractor must provide Vista South Convention Services with a valid and current Certificate of Insurance naming Vista South Convention Services as the Certificate Holder. This certificate must be received no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
3. Failure to provide Vista South Convention Services with the above items 1 and 2 will result in said firms being required to hire installation and dismantling labor from Vista South Convention Services. Non-official contractors will be able to provide supervision only.
4. All representatives of the Non-Official Contractors must obtain an “Exhibit Crew” badge at Vista South Convention Services Labor Desk.

**Exhibiting Firm:** \_\_\_\_\_ **Booth #:** \_\_\_\_\_

**Authorized Name & Title:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Full Name of Non-Official Contractor:** \_\_\_\_\_

**Complete Address:** \_\_\_\_\_

**City, State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Certificate of Insurance Included:**  Yes  No

**Non-Official Contractor “Show Site” Representative:** \_\_\_\_\_

**Type of Service to Be Performed:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Retain one copy for your files.*



THIRD PARTY AUTHORIZATION & STATEMENT OF PAYMENT TERMS

SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: cgriffin@vistasouthcs.com

DISCOUNT DEADLINE DATE:

MONDAY MARCH 24, 2025

THIRD PARY AUTHORIZATION & STATEMENT OF PAYMENT TERMS

You may arrange for a third party to handle your display and be billed for services. Vista Convention Services will agree to this arrangement if the third party has a satisfactory payment record with us. BOTH firms must complete this form. Return this form by the Discounted Deadline Date. In the event of nonpayment by the third party, the exhibitor agrees to accept responsibility for payment of all charges incurred. Should the third party fail to present full payment at show site, the exhibitor will assume responsibility for payment.

EXHIBITING COMPANY NAME: BOOTH# CONTACT PERSON: SIGNATURE: CHECK ITEMS TO BE BILLED TO THIRD PARTY: All Services Booth Cleaning Material Handling/In and Out I&D Labor Rental Furniture & Carpet Signs Other (Please specify)

THIRD PARTY'S CREDIT CARD CHARGE AUTHORIZATION (Information must be provided.) MasterCard Visa American Express Corporate Personal Account Number Expiration Date PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER Cardholder's Signature Name Print Cardholder's Billing Address Country City State Zip THIRD PARTY NAME: CONTACT PERSON: SIGNATURE: SHOW SITE REPRESENTATIVE: PHONE NUMBER: FAX NUMBER: E-MAIL:



		<p>LIMITS OF LIABILITY &amp; RESPONSIBILITY FOR LABOR</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

## Limits of Liability and Responsibility for Labor

1. Vista South Convention Services shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista South Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista South Convention Services shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista South Convention Services to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista South Convention Services shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista South Convention Services liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista South Convention Services maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista South Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista South Convention Services by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.



LABOR ORDER FORM

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**

**MONDAY MARCH 24, 2025**

**Display Labor for Installation and Dismantling of Exhibits**

**Display Labor Rates:**

<b>Straight Time</b>	<b>Overtime</b>
\$106.50 per hour	\$164.50 per hour
One hour minimum per worker	One hour minimum per worker
Thereafter 1/2 hr. increments	Thereafter 1/2 hr. increments
ST: 8:00AM to 3:30PM	OT: Before 8:00AM and after 3:30PM
Monday through Friday	Monday through Friday and all hours on Saturday and Sunday

**ALL LABOR ORDERS RECEIVED AFTER THE ABOVE SPECIFIED DEADLINE DATE WILL BE CHARGED AN ADDITIONAL 25%**

**PLEASE NOTE:** 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. **All labor must be signed in/out at the Service Desk.** Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per man ordered, unless we received written cancellation 24 hours prior to starting time.

**Please indicate the type of labor requested:**

         **PLAN A - EXHIBITOR'S SUPERVISION** - All work performed must be under the supervision of the Exhibitor.

	No. Men	Date	Time	Approx. Hours
Set-up				
Dismantle				

         **PLAN B - VISTA SOUTH CONVENTION SERVICES SUPERVISION** - Hourly rate plus 35% Supervision Charge/Minimum \$52.50

Name of Carrier \_\_\_\_\_ # Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Skids \_\_\_\_\_

Shipped to:          Warehouse          Showsite          Display Includes Carpet          Vista's Rental Carpet

**SET-UP DIAGRAMS MUST BE INCLUDED WITH LABOR ORDER PLAN B: VISTA SUPERVISION**

**After Dismantle Return Display To (Shipping Address):** \_\_\_\_\_

**VIA:** \_\_\_\_\_

**Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.**

**PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE LABOR ORDERS**

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

FULL PAYMENT MUST ACCOMPANY ORDER  
TOTAL ALL ITEMS ORDERED  
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM  
ENTER TOTAL

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
E- Signature \_\_\_\_\_ Title \_\_\_\_\_

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE

		<p>PRIORITY EMPTY CONTAINER RETURN ORDER FORM</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	<p><u>DISCOUNT DEADLINE DATE:</u> <a href="#">MONDAY MARCH 24, 2025</a></p>

**PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE EMPTIES HAVE BEEN TAKEN TO STORAGE**

This service provides for the priority return of your empties to your booth after the close of the show. If you would like this service, please fill out the information below and return to Vista South Convention Services.

Priority Empty Container Return.....**\$145.50 per container**

Estimated Number of Pieces.....

***\*\*PLEASE NOTE: Special empty container labels are required for this service. Labels will be available at Vista's Service Desk.***

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)  
FULL PAYMENT MUST ACCOMPANY ORDER  
TOTAL ALL ITEMS ORDERED  
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM  
ENTER TOTAL

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_  
Street Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax# \_\_\_\_\_  
Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_

MAIL OR FAX TO VISTA SOUTH CONVENTION SERVICES BEFORE DEADLINE DATE

		<p style="text-align: center;">UNION JURISDICTIONS</p>
<p style="text-align: center;">SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p style="text-align: center;">15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

## Union Jurisdictions

### Exhibit Labor Jurisdictions

Union exhibit labor claims jurisdiction for the installing, dismantling, and cleaning of prefabricated exhibits and displays when this work is done by persons other than fulltime company personnel. Labor may be employed by completion of labor forms enclosed in the exhibitor kit. They are not required to put your products on display, to open cartons containing your products, nor to perform testing, maintenance, or repairs on your products. If, however, you hire any laborer to assist you, it should be through the Official Contractor.

### Freight Handling Jurisdiction

Vista South Convention Services has the responsibility of receiving and handling all exhibits material and empty crates for a fee as published on the enclosed Material Handling page. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Vista South Convention Services will not be responsible, however, for any materials, they do not handle. Vista South Convention Services will have complete control of the loading dock at all times. If you wish to unload or load you must report to the Vista South Convention Services Service Desk. Do not proceed to the docks until told to do so.

Vehicle must not be left to unattended at the loading areas. Any unattended vehicles will be towed away at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements are available with Vista South Convention Services to store empty crates. Please refer to the Material Handling and Shipping Information pages for more information.

### Gratuities

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a paid break. Any attempt to solicit a gratuity by an employee for any service should be reported immediately to the Exhibit Manager and Vista South Convention Services.

### In General

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Vista South Convention Services and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Vista South Convention Services.



MATERIAL HANDLING SERVICES & RATES

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**

**MONDAY MARCH 31, 2025**

## Material Handling Services & Rates

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove shipment from booth for reloading onto outbound carriers. ***Please note: 200lbs. minimum for this service.***

<p>Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> <b>Warehouse Rate</b>            <b><u>\$222.82</u></b>  <b>Showsite Rate</b>                <b><u>\$247.81</u></b></p>	<p><b><u>Crated and/or Skidded Floor Load Shipments</u></b> These <u>round trip</u> rates apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.</p>
<p>Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> <b>Warehouse Rate</b>            <b><u>\$255.32</u></b>  <b>Showsite Rate</b>                <b><u>\$371.88</u></b></p>	<p><b><u>Uncrated, Unskidded, Unwrapped Shipments and/or Crated Shipments Requiring Special Handling</u></b> These <u>round trip</u> rates apply to uncrated, unskidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments). FedEx and UPS are included in this category due to their delivery procedures and documentation.</p>
<p>Per CWT (100 lbs.) <b>A 25% surcharge for each occurrence will apply in addition to the above rates.</b></p>	<p><b><u>Overtime Rates</u></b> <b>All rates quoted above are straight time rates.</b> All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day Saturdays, Sundays or holidays will be charged in addition to the above rates</p>
<p>Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> <b>A 25% surcharge for each occurrence will apply in addition to the above rates.</b></p>	<p><b><u>Deliveries to Warehouse AFTER DEADLINE DATE</u></b> Shipments received at the warehouse after 3:30PM or after the deadline date of <b><u>MONDAY MARCH, 31 2025</u></b> will be charged in addition to the above rates.</p>
<p>*First Package <b><u>\$55.75</u></b>  <b>***Each additional package \$40.00</b></p>	<p><b><u>Small Package Shipments</u></b> Cartons and envelopes received at show site without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.</p>



SHIPPING  
&  
MATERIAL  
HANDLING RECAP

SACUBO 2025  
HYATT REGENCY  
RIVERFRONT HALL  
APRIL 13-15, 2025

15002 NW 107th Ave. Unit 1  
Hialeah Gardens, FL 33018  
PHONE: (305) 673-1123 FAX: (305) 673-8713  
E-MAIL: [cgriffin@vistasouthcs.com](mailto:cgriffin@vistasouthcs.com)

**DISCOUNT DEADLINE DATE:**

**MONDAY MARCH, 31 2025**

## Shipping and Material Handling Recap

For complete information and descriptions on shipping and material handling refer to: SHIPPING INFORMATION, SHIPPING INSTRUCTIONS AND MATERIAL HANDLING AND SERVICE RATES forms within this Exhibitor Service Manual.

<b>Computation of Order:</b> When recording weight, round up to the next 100 pounds.	
<b><u>Crated and/or Skidded Floor Load Shipments</u></b>	
<b>Warehouse</b> We will ship _____ lbs. @ \$222.82 per 100 lbs. (200 lb. minimum/\$356.50)	\$ _____
<b>Showsite</b> We will ship _____ lbs. @ \$247.81 per 100 lbs. (200 lb. minimum/\$396.50)	\$ _____
<b><u>Uncrated, Unskidded Wrapped Shipments and Crated Shipments requiring Special Handling</u></b>	
<b>Warehouse</b> We will ship _____ lbs. @ \$255.32 per 100 lbs. (200 lb. minimum/\$409.00)	\$ _____
<b>Showsite</b> We will ship _____ lbs. @ \$371.88 per 100 lbs. (200 lb. minimum/\$595.00)	\$ _____
<b><u>Overtime Rates</u></b> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved <b>in or out</b> of the booth before 8:00AM or after 3:30PM on weekdays or all day on Saturdays, Sundays or Holidays will be charged a 25% surcharge for each occurrence in addition to the above rates.	
<b><u>Deliveries to Warehouse AFTER Deadline Date</u></b> Shipments received at the warehouse after 3:30PM or after the deadline date of <b><u>MONDAY MARCH 31, 2025</u></b> will be charged 25% surcharge, for each occurrence, in addition to the above rates.	
<b>Payment Enclosed</b>	\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at showsite. If you have any questions about material handling, please contact Vista South Convention Services, Exhibitor Service Department.

COMPANY NAME:

BOOTH #

*Fax or Email to Vista South Convention Services*

		SHIPPING INFORMATION
SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025	15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a>	

## Shipping Information

### What you should know:

- \* As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at showsite.
- \* Please prepay all shipping charges. Vista South Convention Services cannot accept or be responsible for collect shipments. All shipments must be accompanied by a Bill-of-Lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista South Convention Services for such shipments. Shipments without certified weight documents at time of delivery, will be estimated by Vista South Convention Services. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- \* **Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at showsite only. Uncrated shipments received at showsite are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.**
- \* Separate mixed van shipments between crated and uncrated. Clearly identify the weights of each on the Bill-of-Lading. Otherwise, Vista South Convention Services will invoice the entire load at the uncrated rate and will be unable to adjust the charges later.
- \* Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- \* All shipments for the show received either in advance or at showsite will be charged material handling by Vista South Convention Services. Refer to the *Material Handling Service and Rates Form*.
- \* All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the *Material Handling Service and Rates Form*.
- \* If granted permission for early move-in (off-target move-in) by show management and Vista South Convention Services, the exhibitor is required to use Vista South Convention Services labor for booth installation.

### Material Handling includes:

- \* Storing your booth in our warehouse for up to 30 days in advance of the show. (Advance shipments only)
- \* Delivering materials to your booth at showsite.
- \* Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of the show.
- \* Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your showsite Bill-of-Lading.

### Material Handling does not include:

- \* Labor and/or equipment for uncrating, unskidding, assembling, position, leveling, dismantling, recrateing and reskidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed. Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).

		SHIPPING INSTRUCTIONS (INBOUND)
SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025	15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a>	

## Inbound Shipping Instructions

### Freight Handling Services:

Vista South Convention Services is prepared to receive your shipment either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form. Vista South Convention Services must have payment before forwarding freight.**

### Shipping in Advance to the Warehouse:

All advance shipments to the warehouse should be addressed/labeled as follows:

**TO: SACUBO 2025 ANNUAL MEETING**  
**(Exhibiting Company's Name & Booth Number)**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**15002 NW 107th Ave. Unit 1**  
**Hialeah Gardens, FL 33018**

- **To your shipment, please contact the Customer Service Department at (305) 673-1123.** trace
- Shipments will be received beginning **MONDAY, MARCH 3, 2025**
- Shipments received after the deadline of **MONDAY, MARCH 31, 2025** will be charged an additional 25% surcharge.
- Shipments received after **3:30PM** will be charged an **overtime rate**.
- Advance warehouse receiving hours are **Monday through Friday, 8:00AM to 3:30PM**
- Carriers checking in **after 3:30PM Monday through Friday** will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

### Shipping Directly to Showsite:

All direct shipments to showsite should be addressed/labeled as follows:

**TO: SACUBO 2025 ANNUAL MEETING**  
**(Exhibiting Company's Name & Booth Number)**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**HYATT REGANCY**  
**Riverside Ballroom**  
**400 S.E. SECOND AVENUE**  
**MIAMI, FL 33131**

Show site shipments will be received beginning **SUNDAY APRIL 13 BETWEEN 9AM - 5PM.**  
**SHIPMENTS ARRIVING AT SHOWSITE PRIOR TO THIS DATE AND TIME MAY BE REFUSED BY THE VENUE AND/OR CHARGED AN ADDITIONAL FEE.**



		SHIPPING INSTRUCTIONS (OUTBOUND)
SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025	15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a>	

## Outbound Shipping Instructions

### Shipping Outbound from Showsite

- All outbound shipments must be accompanied by an official show Bill-of-Lading.
- You may obtain show bills of lading after reviewing your invoice at showsite.
- When shipping to separate destinations, a separate Bill-of-Lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

**FROM:** (Your Company Name)  
**BOOTH #:**  
**SHOW NAME:** SACUBO 2025 ANNUAL MEETING  
**LOCATION:** HYATT REGENCY—RIVER FRONT HALL  
**TO:** (Shipping Address)

- Once your shipment is packed and labeled, return your show Bill-of-Lading to the Vista South Convention Services Service Desk.
- All Bill-of-Ladings must be turned in no later than **4PM ON TUESDAY, APRIL 15, 2025.**

**DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!**

- Failure to turn in your show bill of lading by the designated deadline may result in additional overtimes charges and/or the rerouting of your materials.
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **T-Force**) must be checked in no later than **3PM ON TUESDAY, APRIL 15, 2025.** If the carrier does not show up by **3PM ON TUESDAY, APRIL 15, 2025** it will be re-routed through are house carrier.

		<p>LIMITS OF LIABILITY FOR MATERIAL HANDLING</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

## Limits of Liability for Material Handling

- \* Vista South Convention Services shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
- \* Vista South Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
- \* Vista South Convention Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by Vista South Convention Services to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.
- \* Vista South Convention Services shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
- \* Vista South Convention Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, Vista South Convention Services' maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.
- \* Vista South Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
- \* The consignment or delivery of a shipment to Vista South Convention Services by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.
- \* Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- \* Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- \* Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista South assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.
- \* Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, Vista South reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista South.

		<p>IMPORTANT FREIGHT INFORMATION</p>
<p>SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025</p>	<p>15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a></p>	

## Important Freight Information

**Definition of Special Handling:**

**“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver.”**

**Vista South Convention Services uses the following definitions in assessing Special Handling surcharges for material handling:**

- ⇒ **Ground Load/Unload** - Vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side Door Load/Unload** - Shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted Space Load/Unload** - Trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated Piece Load** - Driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked Shipments** - Shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute special handling.
- ⇒ **Mixed Shipments** - Multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, DHL, USPS.
- ⇒ **Improper delivery receipts** - Shipments that arrive without individual bills of lading, such as UPS, FedEx, DHL and USPS.

		MATERIAL HANDLING SPECIAL SERVICES
SACUBO 2025 HYATT REGENCY RIVERFRONT HALL APRIL 13-15, 2025	15002 NW 107th Ave. Unit 1 Hialeah Gardens, FL 33018 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: <a href="mailto:cgriffin@vistasouthcs.com">cgriffin@vistasouthcs.com</a>	

## Material Handling Special Services

### Empty Storage

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista South Convention Services may acquire on-site storage for empty containers based on the following rates: \$30.00 per carton and \$42.00 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

### Mobile Unit Spotting

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista South Convention Services supervision services at the rate of \$369.50 round-trip per mobile unit. A representative from Vista South Convention Services will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

### Shipments Returned to Warehouse

At the close of show, for re-forwarding or storage, there will be an additional charge for shipments returned to our warehouse. This fee is \$41.50 per cwt. on straight time with a 100lb minimum. Warehouse storage space is limited. Please call our Customer Service Department at (305) 673-1123 to confirm availability prior to show.

### Special Rates and Services

Steel banding is available at \$4.00 per linear foot, plus one-half hour minimum labor.

Shrink Wrap Skid: \$49.50 per skid, labor included

Clear Tape: \$30.75 per roll

Double Face Tape: \$30.75 per roll

### UPS & FEDEX Shipments

A fee of \$102.75 will apply for all UPS & FedEx shipments going back to Vista South Convention Services Warehouse.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING  
VISTA SOUTH CONVENTION SERVICES  
15002 NW 107TH AVE  
HIALEAH GARDENS, FL 33018**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING  
VISTA SOUTH CONVENTION SERVICES  
15002 NW 107TH AVE  
HIALEAH GARDENS, FL 33018**

**FOR ADVANCE SHIPMENTS ONLY**

**DELIVER NO LATER THAN MONDAY, MARCH 31, 2025  
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY 3:00PM**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING  
VISTA SOUTH CONVENTION SERVICES  
15002 NW 107TH AVE  
HIALEAH GARDENS, FL 33018**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING  
VISTA SOUTH CONVENTION SERVICES  
15002 NW 107TH AVE  
HIALEAH GARDENS, FL 33018**

**ON-SITE DIRECT SHIPMENTS ONLY**

**FROM:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**TO:** \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**HYATT REGENCY MIAMI - RIVERFRONT HALL**  
**400 SE 2ND AVE**  
**MIAMI, FL 33131**

**FOR ON-SITE DIRECT SHIPMENTS ONLY**

SHOWSITE SHIPMENTS WILL BE RECEIVED BEGINNING **8AM SUNDAY, APRIL 13, 2025.**

**ON-SITE DIRECT SHIPMENTS ONLY**

**FROM:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**TO:** \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**HYATT REGENCY MIAMI - RIVERFRONT HALL**  
**400 SE 2ND AVE**  
**MIAMI, FL 33131**

**ON-SITE DIRECT SHIPMENTS ONLY**

**FROM:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**TO:** \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**HYATT REGENCY MIAMI - RIVERFRONT HALL**  
**400 SE 2ND AVE**  
**MIAMI, FL 33131**

**ON-SITE DIRECT SHIPMENTS ONLY**

**FROM:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**TO:** \_\_\_\_\_ (EXHIBITOR NAME) \_\_\_\_\_ (BOOTH #)

**SACUBO 2025 ANNUAL MEETING**  
**C/O VISTA SOUTH CONVENTION SERVICES**  
**HYATT REGENCY MIAMI - RIVERFRONT HALL**  
**400 SE 2ND AVE**  
**MIAMI, FL 33131**



**2025**  
**TRADE SHOW**  
KIT CATALOG

# BLANC



**Blanc Sofa**  
Bright White Leather  
75"W x 35"D x 35"H



**Blanc Loveseat**  
Bright White Leather  
54"W x 35"D x 35"H



**Blanc Chair**  
Bright White Leather  
33"W x 35"D x 35"H



**Blanc Bench Ottoman**  
Bright White Leather  
48"W x 24"D x 18"H



**Blanc Cube Ottoman**  
Bright White Leather  
17"Square x 17"H

# FUNCTION

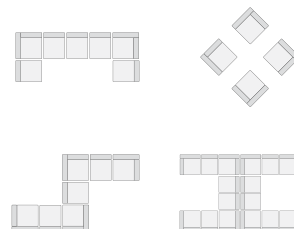
Modular Seating Collection



**Function Armless Chair - White**  
White Vinyl  
28"Square x 29"H



**Function Corner - White**  
White Vinyl  
28"Square x 29"H



**Function Armless Chair - Black**  
Black Vinyl  
28"Square x 29"H



**Function Corner - Black**  
Black Vinyl  
28"Square x 29"H



# CONTINENTAL

Modular Seating Collection



## Continental Curved Loveseat

Bright White Leather  
82"W x 34"D x 31"H



## Continental Reverse Curved Loveseat

Bright White Leather  
72"W x 34"D x 31"H



## Continental Wedge Ottoman

Bright White Leather  
30"W x 34"D x 19"H



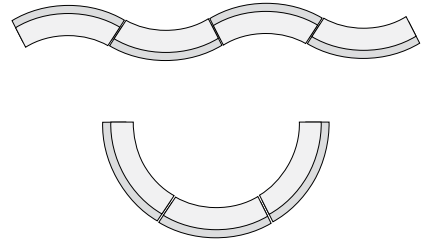
## Continental Curved Bench

Bright White Leather  
70"W x 26"D x 19"H



## Continental Half Moon Ottoman

Bright White Leather  
33"W x 19"D x 19"H



# BOCA

Modular Seating Collection



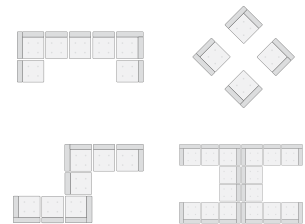
## Boca Corner

Black Leather  
22"W x 27"D x 30"H



## Boca Armless

Black Leather  
27"Square x 30"H



# METRO



**Metro Sofa**  
Black Leather  
85"W x 35"D x 35"H



**Metro Loveseat**  
Black Leather  
60"W x 35"D x 35"H



**Metro Chair**  
Black Leather  
35"Square x 35"H



**Metro Square Ottoman**  
Black Leather  
40"Square x 17"H



**Metro Bench Ottoman**  
Black Leather  
60"W x 24"D x 17"H

# GRAMMERCY

Modular Seating Collection



**Grammercy Sofa**  
Charcoal Leather  
82"W x 36"D x 36"H



**Grammercy Loveseat**  
Charcoal Leather  
57"W x 36"D x 36"H



**Grammercy Chair**  
Charcoal Leather  
28"W x 36"D x 36"H

## GRAMMERCY



**Grammercy Corner**

Charcoal Leather  
36"Square x 36"H



**Grammercy Round Ottoman**

Charcoal Leather  
46"Round x 17"H



**Grammercy Square Ottoman**

Charcoal Leather  
40"Square x 17"H

## AUBREY



**Aubrey Sofa**

Light Beige Faux Linen Fabric  
90"W x 35"D x 35"H



**Aubrey Chair**

Light Beige Faux Linen Fabric  
37"W x 35"D x 35"H



**Aubrey Bench Ottoman**

Light Beige Faux Linen Fabric  
48"W x 24"D x 18"H

## CHANDLER



**Chandler Sofa**

Red Leather  
76"W x 37"D x 35"H



**Chandler Loveseat**

Red Leather  
53"W x 37"D x 35"H



**Chandler Chair**

Red Leather  
31"W x 37"D x 35"H

# CHANDLER



**Chandler Bench Ottoman**

Red Leather  
60"W x 24"D x 17"H

# EVOKE



**Evoke Sofa**

Coffee Resin Frame With Tan Cushions  
81"W x 35"D x 27"H



**Evoke Chair**

Coffee Resin Frame With Tan Cushions  
33"W x 35"D x 27"H



**Evoke Cocktail Table**

Coffee Resin Frame  
48"W x 24"D x 18"H



**Evoke End Table**

Coffee Resin Frame  
24"W x 28"D x 25"H



**Evoke Cube Table**

Coffee Resin Frame  
18"Square x 18"H

# LATITUDE



**Latitude Sofa**

Beige Olefin Fabric  
91"W x 42"D x 33"H



**Latitude Loveseat**

Beige Olefin Fabric  
91"W x 42"D x 33"H



**Latitude Chair**

Beige Olefin Fabric  
42"W x 36"D x 33"H

## VERONA



**Verona Sofa**  
Granite Frame With Light Grey Cushions  
74"W x 38"D x 25"H



**Verona Chair**  
Granite Frame With Light Grey Cushions  
28"W x 38"D x 25"H



**Verona Ottoman**  
Granite Frame With Light Grey Cushions  
26"W x 21"D x 18"H

## JASPER



**Jasper Sofa**  
Boca Bright White  
64"W x 28"D x 33"H



**Jasper Chair**  
Boca Bright White  
30"W x 28"D x 33"H

## NIKO



**Niko Sofa**  
Grey Microfiber  
81"W x 30"D x 38"H



**Niko Loveseat**  
Grey Microfiber  
58"W x 30"D x 38"H



**Niko Chair**  
Grey Microfiber  
31"W x 30"D x 38"H

## CROMWELL



### Cromwell Sofa

Royal Blue Velvet  
78"W x 32"D x 29"H



### Cromwell Chair

Royal Blue Velvet  
32"W x 32"D x 29"H

## STAGE CHAIRS



### Bianca Stage Chair - Frost

Bright White Leather  
26"Square x 37"H



### Bianca Stage Chair - Onyx

Onyx Microfiber  
26"Square x 37"H



### Bianca Stage Chair - Sand

Sand Microfiber  
26"Square x 37"H



### Empire Chair

■ Black Leather  
□ White Leather  
28"W x 32"D x 32"H



### Monarch Chair

Bright White Leather  
28"Square x 30"H



### Royce Chair - Mink

Mink Microfiber  
29"W x 30"D x 33"H



### Royce Chair - Oyster

Oyster Microfiber  
29"W x 30"D x 33"H

# OTTOMANS & BENCHES



**Curved Bench**  
Continental Bright White Leather  
70"W x 26"D x 19"H



**Encore Bench**  
Black Mango Wood  
68"W x 15"D x 18"H



**Square Ottoman**  

- Metro Black Leather
- Grammercy Charcoal Leather

 40"Square x 17"H



**Bench Ottoman**  

- Metro Black Leather
- Chandler Red Leather
- Grammercy Charcoal Leather

 60"W x 24"D x 17"H



**Essentials Storage Ottoman**  
White Leather With Locking Mechanism  
48"W x 24"D x 20"H  
Lock Not Included



**Grammercy Round Ottoman**  
Charcoal Leather  
46"Round x 17"H

# BANQUETTES & TURNING BEDS



**Essentials Banquette**  
White Leather  
60"Round x 48"H (2 Pieces)



**Grammercy Banquette**  
Charcoal Leather  
59"Round x 38"H (2 Pieces)



**Essentials Turning Bed**  
White Leather  
96"W x 48"D x 36"H

# CUBE OTTOMANS



## Rubix Cube Ottomans

- Cherry
- Cromwell
- Grape
- Lemon
- Lime
- Mango

18"Square x 18"H



## Blanc Cube Ottoman

Bright White Leather  
17"Square x 17"H



## Metro Cube Ottoman

Black Leather  
18"Square x 18"H



**CHARGED!** 



**Essentials Turning Bed - Charged**

White Leather  
96"W x 48"D x 25"H

*\*White slip cover available for black charging unit.  
\*Maximum of 1 bed per power source.*



**Boca Corner - Charged**

Bright White Leather  
27"Square x 30"H

*\*Maximum of 4 daisy linked together per power source.*



**Boca Chair - Charged**

Bright White Leather  
22"W x 27"D x 30"H

*\*Maximum of 4 daisy linked together per power source.*



**Aspen Bar Table - Charged**

White/Brushed Steel  
72"W x 26"D x 42"H

*\*Maximum of 1 table per power source.*



**Aspen Cocktail Table - Charged**

White/Brushed Steel  
48"W x 24"D x 18"H

*\*Maximum of 1 table per power source.*



**Patrice Table Chair - Charged**

Bright White Leather  
28"W x 31"D x 31"H

*\*Maximum of 6 daisy linked together per power source.*



**Lincoln Bench - Charged**

Bright White Leather  
59"W x 39"D x 17"H

*\*Maximum of 3 daisy linked together per power source.*



**Command 8' Conference Table - White Charged**

96"W x 48"D x 31"H

*\*Maximum of 1 table per power source.*

# OCCASIONAL TABLES



## Aria Tables - Red

End Table Red/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Red/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Green

End Table Green/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Green/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Blue

End Table Blue/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Blue/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Purple

End Table Purple/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Purple/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - White

End Table White/Brushed Steel  
24"W x 20"D x 22"H  
Console Table White/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table White/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Charcoal

End Table Storm Grey/Brushed Steel  
24"W x 20"H x 22"H  
Console Table Storm Grey/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table Storm Grey/Brushed Steel  
44"W x 20"D x 18"H



## Novel Tables

End Table Satin Steel  
15"Square x 16"H  
Cocktail Table Satin Steel  
46"W x 15"D x 16"H



## Fuze Tables

End Table Zebrawood Laminate/Chrome  
24"Square x 23"H  
Console Table Zebrawood Laminate/Chrome  
60"W x 16"D x 34"H  
Cocktail Table Zebrawood Laminate/Chrome  
40"Square x 16"H



## London Tables

End Table Marble/Chrome  
24"Square x 23"H  
Console Table Marble/Chrome  
60"W x 16"D x 34"H  
Cocktail Table Marble/Chrome  
40"Square x 16"H

# OCCASIONAL TABLES



## Hylton Tablet Table

White/Brushed Steel  
18"W x 12"D x 28"H



## Gemma Accent Table - Blue Agate

Blue Agate Top/Brass Base  
14"Round x 20"H



## Gemma Accent Table - Citrine

Rose Quartz Top/Brass Base  
14"Round x 20"H



## Gemma Accent Table - Moonstone

Grey Agate Top/Brass Base  
14"Round x 20"H



## Gemma Accent Table - Obsidian

Obsidian Top/Brass Base  
14"Round x 20"H



## Brooklyn Tables

End Table Square Chrome  
22"Square x 20"H  
End Table Round Chrome  
20"Round x 20"H  
Cocktail Table Rectangle Chrome  
42"W x 24"D x 16"H  
Cocktail Table Round Chrome  
30"Round x 16"H



## Cube Tables

■ Black  
□ White  
Cocktail Table  
24"Square x 16"H  
End Table  
24"Square x 21"H



## Sirona Accent Table

Grey Top/Black Metal Base  
18"W x 12"D x 28"H



## Orbit End Table

White/Powder-Coated Aluminum  
16"Round x 19"H

# BARS & BAR BACKS



## VIP Glow Bar 6'

Frosted Plexi With Built-in Wireless LED Kit  
 72"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 Includes Remote Control



## VIP Glow Bar 4'

Frosted Plexi With Built-in Wireless LED Kit  
 48"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 Includes Remote Control



## Bar

■ Black  
 □ White  
 48"W x 16"D x 42"H  
 2 Shelves In Back



## Blox Bar Back

Walnut/Brushed Metal  
 30"W x 16"D x 86"H  
 Please Inquire About Shelf Dimensions



## Piazza Bar Back

■ Black  
 □ White  
 44"W x 12"D x 79"H  
 13"W x 14"H (Inside Shelf)



## Elara Bar

Black Powder-Coated Steel  
 Frosted Plexi With Built-in Wireless LED Kit  
 72"W x 25"D x 44"H (Bar)  
 Includes Remote Control



## Razor Bar

Gold Powder-Coated Steel  
 Frosted Plexi With Built-in Wireless LED Kit  
 72"W x 25"D x 44"H (Bar)  
 Includes Remote Control

# STOOLS



**Criss Cross Bar Stool**

- Espresso Leather
  - White Leather
- 15"W x 19"D x 41"H



**Colin Stool**

Natural Maple  
20"W x 19"D x 46"H



**Euro Bar Stool**

Black  
22"W x 24"D x 42"H



**Milo Bar Stool**

- Black
- California Wine
- Chartreuse
- Chocolate
- Jade
- Victory Blue
- White

20"W x 21"D x 41"H



**Hourglass Bar Stool**

- Black
  - White
- 18"W x 20"D x 43"H



**Equino Stool**

- Black
  - White
- 15"W x 13"D x 35"H



**Clara Stool**

White  
17"W x 21"D x 41"H

## STOOLS



**Marcus Bar Stool**  
Steel  
17"Square (at footbase) x 29"H



**Caprice Stool**  
Black Fabric  
25"W x 26"D x 44"H



**Sonic Stool**  
Black  
22"W x 23"D x 42"H



**Nexus Stool**  
White  
19"W x 20"D x 44"H

## CAFÉ CHAIRS



### Milo Chair

- Black
- Jade
- California Wine
- Victory Blue
- Chartreuse
- White
- Chocolate

20"W x 21"D x 41"H

# CAFÉ CHAIRS



**Clara Chair**  
White  
18"W x 21"D x 35"H



**Leslie Chair**  
White  
17"W x 21"D x 31"H



**Criss Cross Chair**  
■ Espresso Leather  
□ White Leather  
17"W x 21"D x 35"H



**Elio Chair**  
Steel  
17"Square x 33"H



**Caprice Chair**  
Black  
25"W x 24"D x 32"H



**Comet Chair**  
Black  
23"W x 22"D x 32"H (With Arms)  
19"W x 22"D x 32"H (Without Arms)



**Sonic Chair**  
Black  
20"W x 21"D x 32"H



**Nexus Chair**  
White  
19"W x 22"D x 32"H



**Colin Chair**  
Natural Maple  
22"W x 19"D x 33"H

# BAR TABLES



**24" Square Bar Table - Cosmo**  
Available in Black or Chrome Base  
24"Square x 42"H



**24" Square Bar Table - Emerald Tide**  
Available in Black or Chrome Base  
24"Square x 42"H



**24" Square Bar Table - Icebreaker**  
Available in Black or Chrome Base  
24"Square x 42"H



**24" Square Bar Table - Sirona**  
Available in Black or Chrome Base  
24"Square x 42"H



**32" Round Bar Table - Cement**  
Available in Black or Chrome Base  
32"Round x 42"H



**32" Round Bar Table - Yukon Gold**  
Available in Black or Chrome Base  
32"Round x 42"H



**32" Round Bar Table - Smoke**  
Available in Black or Chrome Base  
32"Round x 42"H



**Euro Bar Table**  
Black/Black 30"  
30"Round x 42"H  
Black/Black 36"  
36"Round x 42"H



**Silk Bar Table**  
Black/Chrome 30"  
30"Round x 42"H  
Black/Chrome 36"  
36"Round x 42"H



# BAR TABLES



## City Bar Table

Maple/Black 30"  
30"Round x 42"H  
Maple/Black 36"  
36"Round x 42"H



## Park Ave Bar Table

Maple/Chrome 30"  
30"Round x 42"H  
Maple/Chrome 36"  
36"Round x 42"H



## Summit Bar Table

White/Black 30"  
30"Round x 42"H  
White/Black 36"  
36"Round x 42"H



## Blanco Bar Table

White/Chrome 30"  
30"Round x 42"H  
White/Chrome 36"  
36"Round x 42"H



## Fuze Bar Table

Zebrawood Laminate/Chrome  
36"Square x 42"H



## Blanco Square Bar Table

White/Chrome  
24"Square x 42"H



## Blanco Rectangle Bar Table

White/Chrome  
72"W x 24"D x 42"H



## Spectrum Bar Table - Red

Red/Chrome  
24"Square x 42"H



## Spectrum Bar Table - Blue

Blue/Chrome  
24"Square x 42"H

## BAR TABLES



**Spectrum Bar Table - Purple**  
Purple/Chrome  
24"Square x 42"H



**Spectrum Bar Table - Green**  
Green/Chrome  
24"Square x 42"H



**Aspen Bar Table**  
White/Brushed Steel  
72"W x 26"D x 42"H

## CAFÉ TABLES



**24" Square Café Table - Cosmo**  
Available in Black or Chrome Base  
24"Square x 30"H



**24" Square Café Table - Emerald Tide**  
Available in Black or Chrome Base  
24"Square x 30"H



**24" Square Café Table - Icebreaker**  
Available in Black or Chrome Base  
24"Square x 30"H



**24" Square Café Table - Sirona**  
Available in Black or Chrome Base  
24"Square x 30"H



**32" Round Café Table - Cement**  
Available in Black or Chrome Base  
32"Round x 30"H



**32" Round Café Table - Yukon Gold**  
Available in Black or Chrome Base  
32"Round x 30"H

# CAFÉ TABLES



**32" Round Café Table - Smoke**

Available in Black or Chrome Base  
32"Round x 30"H



**Euro Café Table**

Black/Black 30"  
30"Round x 30"H  
Black/Black 36"  
36"Round x 30"H



**Silk Café Table**

Black/Chrome 30"  
30"Round x 30"H  
Black/Chrome 36"  
36"Round x 30"H



**Park Ave Café Table**

Maple/Chrome 30"  
30"Round x 30"H  
Maple/Chrome 36"  
36"Round x 30"H



**City Café Table**

Maple/Black 30"  
30"Round x 30"H  
Maple/Black 36"  
36"Round x 30"H



**Blanco Café Table**

White/Chrome 30"  
30"Round x 30"H  
White/Chrome 36"  
36"Round x 30"H



**Summit Café Table**

White/Black 30"  
30"Round x 30"H  
White/Black 36"  
36"Round x 30"H



**Fuze Café Table**

Zebrawood Laminate/Chrome  
36"Square x 30"H



**Blanco Square Café Table**

White/Chrome  
24"Square x 30"H

# CAFÉ TABLES



**Blanco Rectangle Café Table**  
White/Chrome  
72"W x 24"D x 30"H



**Spectrum Café Table - Red**  
Red/Chrome  
24"Square x 30"H



**Spectrum Café Table - Blue**  
Blue/Chrome  
24"Square x 30"H



**Spectrum Café Table - Purple**  
Purple/Chrome  
24"Square x 30"H



**Spectrum Café Table - Green**  
Green/Chrome  
24"Square x 30"H



**Aspen Dining Table**  
White/Brushed Steel  
72"W x 30"D x 30"H



**Encore Dining Table**  
Black Mango Wood  
80"W x 40"D x 30"H



**Madera Dining Table**  
Walnut Veneer  
92"W x 39"D x 30"H

# OFFICE SEATING



**Tamiri High Back Chair**  
Black Leather  
25"W x 27"D x 45"H



**Tamiri Mid Back Chair**  
Black Leather  
25"W x 27"D x 39"H



**Tamiri Guest Chair**  
Black Leather  
25"W x 27"D x 37"H



**Accord Chair**  
 Black  
 White  
 25"Square x 44"H



**Goal Task Chair**  
Black  
25"W x 24"D x 39"H



**Goal Task Chair - Armless**  
Black  
21"W x 24"D x 39"H



**Goal Drafting Stool**  
Black  
25"W x 24"D x 48"H



**Goal Drafting Stool - Armless**  
Black  
21"W x 24"D x 48"H



**Rimati Hi-Back Chair - White**  
 Black  
 White  
 30"W x 28"D x 47-50"H



**Rimati Guest Chair - Black**  
 Black  
 White  
 27"W x 25"D x 40"H

## CONFERENCE TABLES



**Conference Table Round**

- Black
  - Mahogany
- 42"Round x 29"H



**Command 6' Conference Table**

- Black
  - Sirona
  - White
- 72"W x 36"D x 31"H



**Command 8' Conference Table**

- Black
  - Sirona
  - White
- 96"W x 48"D x 31"H



**Command 10' Conference Table**

- Black
  - Sirona
  - White
- 120"W x 48"D x 31"H

## OFFICE FURNITURE



**Computer Kiosk**

- Black
  - White
- 24"Square x 42"H



**Storage Credenza**

- Black
  - Mahogany
- 2 Filing Cabinets/2 Drawers/Inside Shelves  
66"W x 20"D x 29"H



**Jr Executive Desk**

- Black
  - Mahogany
- Double Pedestal/Locking Drawers  
60"W x 30"D x 29"H

# OFFICE FURNITURE



## Executive Desk

■ Black  
■ Mahogany  
Double Pedestal/Locking Drawers  
72"W x 36"D x 29"H



## 5-Shelf Bookcase

■ Black  
■ Mahogany  
36"W x 12"D x 72"H



## Brooklyn Rectangle Dining Table

Clear Glass/Chrome  
60"W x 36"D x 30"H



## Brooklyn Round Dining Table

Clear Glass/Chrome  
42"Round x 30"H



## Aspen Dining Table

White/Brushed Steel  
72"W x 30"D x 30"H

# METAL FILE & STORAGE CABINETS



## 2-Drawer File

Black Letter  
15"W x 25"D x 29"H

Black Legal  
18"W x 25"D x 29"H



## 4-Drawer File

Black Letter  
15"W x 25"D x 52"H

Black Legal  
18"W x 25"D x 52"H



## 2-Drawer Lateral File

Black  
36"W x 18"D x 27"H



## 4-Drawer Lateral File

Black  
36"W x 18"D x 54"H



## Storage Cabinet

Black  
36"W x 18"D x 72"H



# PEDESTALS



## 42" Display Pedestals

- Black  
14"Square x 42"H
- Black  
24"Square x 42"H
- Black  
18"Square x 42"H
- White  
14"Square x 42"H



## 36" Display Pedestals

- Black  
14"Square x 36"H
- Black  
24"Square x 36"H
- White  
14"Square x 36"H
- White  
24"Square x 36"H



## 30" Display Pedestals

- Black  
14"Square x 30"H
- Black  
24"Square x 30"H
- Black  
18"Square x 30"H
- White  
14"Square x 30"H



## Locking Pedestal

- Black  
24"Square x 42"H
- White



## Fuze Pedestal

Zebra wood Laminate/Chrome  
16"Square x 44"H



## London Pedestal

Marble/Chrome  
16"Square x 44"H

# MISCELLANEOUS ITEMS



**Stanchion**  
 Chrome  
 41"H  
**Stanchion Rope**  
 Red Velour  
 6'L



**Nero Literature Rack**  
 Black  
 14.75"W x 12"D x 53.5"H



**Argento Literature Rack**  
 Aluminum  
 14.75"W x 12"D x 53.5"H



**Alto Literature Rack**  
 Black/Metal  
 10.5"W x 9.5"D x 57"H



**Compact Refrigerator**  
 Black 4 Cubic Feet  
 21"W x 22"D x 32"H

# LIGHTING



**Silo Grey Lamps**  
 Table Lamp  
 25"H  
 Floor Lamp  
 70"H



**Silo White Lamps**  
 Table Lamp  
 25"H  
 Floor Lamp  
 70"H



**Neutrino Floor Lamp**  
 Steel  
 67"H

# STANDING OUT IN *SMALL SPACES*

## 10 X 10



### Cement

Vienna Stool – Smoke Grey  
32" Round Cement Bar Table – Tulip Base  
White Bar



### Nexus

Bianca Chair  
Brooklyn Round End Table  
Nexus Stool  
30" Round Bar Table  
Argento Literature Rack



### Blanco

VIP Glow Bar 4'  
Milo Stool – White  
30" Round Bar Table  
Alto Literature Rack



### Fuze

Caprice Chair  
36" Square Fuze Café Table  
Black Bar  
Nero Literature Rack



### Milo

Milo Stool – Black  
30" Round Bar Table – Tulip Base  
Alto Literature Rack

# ELEVATED *IMPACT*

## 10 X 20



### **Monarch**

Monarch Chair  
Aspen Charged Cocktail Table • Aspen Bar Table – Charged  
Equino White Stool  
VIP Glow Bar 6'



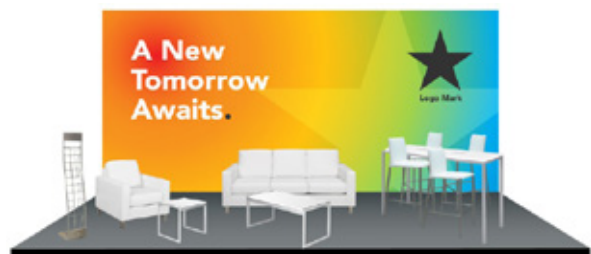
### **Metro**

Metro Sofa • Metro Loveseat  
Brooklyn Round End Table  
Hourglass Bar Stool – Black  
36" Round Black Bar Table – Chrome Base  
Alto Literature Rack



### **Niko**

Niko Loveseat  
Novel Cocktail Table  
Milo Chair – Black  
36" Round Café Table



### **Blanc**

Blanc Sofa • Blanc Chair  
Aria End Table - White • Aria Cocktail Table – White  
Clara Stool  
Aspen Bar Table – Charged  
Argento Literature Rack

# THE *IMMERSIVE EXPERIENCE*

## 20 X 20



### **Boca Charged**

Boca Corner – Charged • Boca Armless Chair - Charged  
Spectrum Bar Table – Red • Clara Stool  
Aria Cocktail Table – Charged • Argento Literature Rack



### **Function Black**

Function Armless Chair - Black • Function Corner - Black  
Fuze Cocktail Table • 32" Round Café Table - Chrome Base  
Sonic Chair • Alto Literature Rack



### **Jasper**

Jasper Sofa • Jasper Chair  
Brooklyn Round Cocktail Table • Brooklyn Round End Table • Clara Stool  
Aspen Bar Table – Charged • VIP Glow Bar 6'

2025

**DISCOUNT DEADLINE  
DATE:**

15002 NW 107th Ave. Suite 1  
Hialeah Gardens, FL 33018  
P: 305-673-1123; F: 305-673-8713  
E: [info@vistasouthcs.com](mailto:info@vistasouthcs.com)  
[www.vistasouthcs.com](http://www.vistasouthcs.com)

## CUSTOM FURNISHINGS ORDER FORM

**\*SHOW SITE ORDERS WILL BE SUBJECT TO A 30% SURCHARGE ON STANDARD RATES\* SHOW SITE ORDERS WILL BE BASED ON AVAILABILITY**  
**CUSTOM FURNISHINGS CATALOG**

Item Number	Qty.		Dimensions	Discount	Standard	Total
<b>Blanc (Pg. 2)</b>						
18228-0847		Blanc Bright White Leather Sofa	75"W x 35"D x 35"H	\$1,173.00	1,525.00	
18167-0614		Blanc Bright White Leather Loveseat	54"W x 35"D x 35"H	\$1,120.00	1,455.00	
18284-0834		Blanc Bright White Leather Chair	33"W x 35"D x 35"H	\$935.00	1,216.00	
18024-0072		Blanc Bright White Leather Bench Ottoman	48"W x 24"D x 18"H	\$562.00	730.00	
18184-0274		Blanc Bright White Leather Cube Ottoman	17"Square	\$197.00	256.00	
<b>Function (Pg. 2)</b>						
18284-0554		Function Bright White Leather Armless Chair	28"Square x 29"H	\$598.00	778.00	
18066-0016		Function Bright White Leather Corner	28"Square x 29"H	\$644.00	837.00	
18284-0452		Function Black Leather Armless Chair	28"Square x 29"H	\$598.00	778.00	
18066-0009		Function Black Leather Corner	28"Square x 29"H	\$644.00	837.00	
<b>Continental (Pg. 3)</b>						
18303-0006		Continental Bright White Leather Curved Loveseat	82"W x 34"D x 31"H	\$1,156.00	1,502.00	
18304-0002		Continental Bright White Leather Reverse Curved Lov	72"W x 34"D x 31"H	\$1,120.00	1,455.00	
18296-0006		Continental Bright White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$498.00	647.00	
18184-0283		Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$588.00	764.00	
18184-0284		Continental Bright White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$498.00	647.00	
<b>Boca (Pg. 3)</b>						
18066-0026		Boca Black Leather Corner	27"W x 27"D x 30"H	\$644.00	837.00	
18284-0786		Boca Black Leather Armless	22"W x 27"D x 30"H	\$598.00	778.00	
<b>Metro (Pg. 4)</b>						
18228-0602		Metro Black Leather Sofa	85"W x 35"D x 35"H	\$963.00	1,253.00	
18167-0467		Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$929.00	1,207.00	
18284-0482		Metro Black Leather Chair	35"Square x 35"H	\$725.00	943.00	
18184-0179		Metro Black Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
18024-0008		Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$498.00	647.00	
<b>Grammercy (Pg. 4 &amp; 5)</b>						
18228-0605		Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$1,074.00	1,395.00	
18167-0469		Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$935.00	1,216.00	
18284-0485		Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$598.00	778.00	
18066-0015		Grammercy Charcoal Leather Corner	36"Square x 36"H	\$688.00	895.00	
18184-0036		Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$498.00	647.00	
18184-0033		Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
<b>Aubrey (Pg. 5)</b>						
18228-0891		Aubrey Sofa	90"W x 35"D x 35"H	\$1,256.00	1,633.00	
18284-0898		Aubrey Chair	37"W x 35"D x 35"H	\$790.00	1,027.00	
18184-0303		Aubrey Bench Ottoman	48"W x 24"D x 18"H	\$460.00	598.00	
<b>Chandler (Pg. 5 &amp; 6)</b>						
18228-0795		Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$963.00	1,253.00	
18167-0581		Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$929.00	1,207.00	
18284-0717		Chandler Red Leather Chair	31"W x 37"D x 35"H	\$725.00	943.00	
18024-0062		Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$498.00	647.00	
<b>Evoke (Pg. 6)</b>						
13229-0007		Evoke Sofa	81"W x 35"D x 27"H	\$1,457.00	1,893.00	
13041-0015		Evoke Chair	33"W x 35"D x 27"H	\$781.00	1,015.00	
13054-0011		Evoke Cocktail Table	48"W x 24"D x 18"H	\$498.00	647.00	
13110-0009		Evoke End Table	24"W x 28"D x 25"H	\$442.00	573.00	
13110-0008		Evoke Cube Table	18"Square	\$313.00	407.00	
<b>Latitude (Pg. 6)</b>						

**COMPANY NAME** \_\_\_\_\_ **BOOTH** \_\_\_\_\_  
Submit order with payment to: [info@vistasouthcs.com](mailto:info@vistasouthcs.com) before deadline date!

Item Number	Qty.		Dimensions	Discount	Standard	Total
13229-0020		Latitude Sofa	91"W x 42"D x 33"H	\$1,254.00	1,630.00	
13170-0011		Latitude Loveseat	91"W x 42"D x 33"H	\$1,170.00	1,521.00	
13285-0015		Latitude Chair	42"W x 36"D x 33"H	\$975.00	1,268.00	
<b>Verona (Pg. 7)</b>						
13229-0016		Verona Sofa	74"W x 38"D x 25"H	\$1,375.00	1,788.00	
13285-0013		Verona Chair	28"W x 38"D x 25"H	\$710.00	923.00	
13185-0010		Verona Ottoman	26"W x 21"D x 18"H	\$411.00	534.00	
<b>Jasper (Pg. 7)</b>						
18228-0892		Jasper Sofa	64"W x 24"D x 33"H	\$1,080.00	1,404.00	
18284-0902		Jasper Chair	30"W x 24"D x 33"H	\$701.00	912.00	
<b>Niko (Pg. 7)</b>						
18228-0858		Niko Sofa	81"W x 30"D x 38"H	\$1,192.00	1,550.00	
18167-0622		Niko Loveseat	58"W x 30"D x 38"H	\$1,090.00	1,417.00	
18284-0856		Niko Chair	31"W x 30"D x 38"H	\$907.00	1,179.00	
<b>Cromwell (Pg. 8)</b>						
18228-0869		Cromwell Sofa	78"W x 32"D x 29"H	\$1,355.00	1,761.00	
18284-0873		Cromwell Chair	32"W x 32"D x 29"H	\$807.00	1,049.00	
<b>Stage Chairs (Pg. 8)</b>						
18284-0876		Bianca Stage Chair - Frost	26"Square x 37"H	\$427.00	555.00	
18284-0895		Bianca Stage Chair - Onyx	26"Square x 37"H	\$427.00	555.00	
18284-0893		Bianca Stage Chair - Sand	26"Square x 37"H	\$427.00	555.00	
18284-0621		Empire Chair - Black Leather	28"W x 32"D x 32"H	\$644.00	837.00	
18284-0564		Empire Chair - White Leather	28"W x 32"D x 32"H	\$644.00	837.00	
18284-0785		Monarch Chair	28"Square x 30"H	\$411.00	536.00	
18284-0900		Royce Chair - Mink	29"W x 30"D x 33"H	\$557.00	724.00	
18284-0901		Royce Chair - Oyster	29"W x 30"D x 33"H	\$557.00	724.00	
<b>Ottomans &amp; Benches (Pg. 9)</b>						
18184-0283		Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$588.00	764.00	
05026-0012		Encore Bench	68"W x 15"D x 18"H	\$530.00	689.00	
18184-0179		Metro Black Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
18184-0033		Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
18024-0008		Metro Black Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00	
18024-0002		Grammercy Charcoal Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00	
18024-0062		Chandler Red Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00	
18184-0192		Essentials Storage Ottoman	48"W x 24"D x 20"H	\$688.00	895.00	
18184-0036		Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$498.00	647.00	
<b>Banquettes &amp; Turning Beds (Pg. 9)</b>						
18011-0011		Essentials White Leather Banquette (2 pcs)	60"Round x 48"H	\$1,457.00	1,893.00	
18011-0002		Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$1,457.00	1,893.00	
02082-0033		Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,750.00	2,274.00	
<b>Cube Ottomans (Pg. 10)</b>						
18184-0294		Rubix Cube - Cherry	17"Square x 18"H	\$201.00	261.00	
18184-0295		Rubix Cube - Cromwell	17"Square x 18"H	\$201.00	261.00	
18184-0296		Rubix Cube - Grape	17"Square x 18"H	\$201.00	261.00	
18184-0293		Rubix Cube - Lemon	17"Square x 18"H	\$201.00	261.00	
18184-0297		Rubix Cube - Lime	17"Square x 18"H	\$201.00	261.00	
18184-0298		Rubix Cube - Mango	17"Square x 18"H	\$201.00	261.00	
18184-0274		Blanc Bright White Leather Cube	17"Square x 17"H	\$197.00	256.00	
18184-0128		Metro Black Leather Cube Ottoman	18"Square x 18"H	\$197.00	256.00	
<b>Charged (Pg. 11)</b>						
22100-0001		Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,941.00	2,523.00	
22051-0001		Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$733.00	954.00	
22050-0001		Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$678.00	882.00	
22001-0001		Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$1,136.00	1,477.00	
22002-0002		Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$644.00	837.00	
18284-0861		Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$708.00	920.00	
22052-0001		Lincoln Bench - Charged	59"W x 39"D x 17"H	\$1,074.00	1,395.00	
14062-0307		Command White 8' Conference Table - Charged	96"W x 48"D x 31"H	\$1,522.00	1,979.00	
<b>Occasional Tables (Pg. 12 &amp; 13)</b>						
12108-0001-12304-0006		Aria Red End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12049-0001-12050-0004		Aria Red Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	
12108-0001-12304-0005		Aria Green End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12049-0001-12050-0007		Aria Green Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	
12108-0001-12304-0004		Aria Blue End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12049-0001-12050-0005		Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	

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Item Number	Qty.		Dimensions	Discount	Standard	Total
12108-0001-12304-0007		Aria Purple End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12049-0001-12050-0006		Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	
12108-0001-12304-0002		Aria White End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12231-0001-12305-0002		Aria White Console Table	44"W x 20"D x 30"H	\$388.00	504.00	
12049-0001-12050-0003		Aria White Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	
12108-0001-12304-0001		Aria Charcoal End Table	24"W x 20"D x 22"H	\$350.00	455.00	
12231-0001-12305-0001		Aria Charcoal Console Table	44"W x 20"D x 30"H	\$388.00	504.00	
12049-0001-12050-0002		Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00	
18024-0010		Novel End Table	15"Square x 16"H	\$442.00	573.00	
18024-0011		Novel Cocktail Table	46"W x 15"D x 16"H	\$498.00	647.00	
12107-0512		Fuze End Table	24"Square x 23"H	\$378.00	491.00	
12230-0116		Fuze Console Table	60"W x 16"D x 34"H	\$460.00	597.00	
12055-0453		Fuze Cocktail Table	40"Square x 16"H	\$424.00	552.00	
12107-0493		London End Table	24"Square x 23"H	\$378.00	491.00	
12230-0110		London Console Table	60"W x 16"D x 34"H	\$460.00	597.00	
12055-0428		London Cocktail Table	40"Square x 16"H	\$424.00	552.00	
12107-0467		Hylton Tablet Table	18"W x 12"D x 28"H	\$313.00	407.00	
12003-0117		Gemma Accent Table - Blue Agate	14"Round x 20"H	\$386.00	502.00	
12003-0115		Gemma Accent Table - Citrine	14"Round x 20"H	\$386.00	502.00	
12003-0116		Gemma Accent Table - Moonstone	14"Round x 20"H	\$386.00	502.00	
12003-0120		Gemma Accent Table - Obsidian	14"Round x 20"H	\$386.00	502.00	
12107-0494		Brooklyn II Square End Table	22"W X 22"D X 20"H	\$323.00	420.00	
12107-0495		Brooklyn II Round End Table	20"Round X 20"H	\$323.00	420.00	
12055-0429		Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$360.00	468.00	
12055-0430		Brooklyn II Round Cocktail Table	30"Round X 16"H	\$360.00	468.00	
12055-0285		24" Cube Cocktail Table - Black	24"Square x 16"H	\$350.00	455.00	
12055-0286		24" Cube Cocktail Table - White	24"Square x 16"H	\$350.00	455.00	
12107-0296		24" Cube End Table - Black	24"Square x 21"H	\$360.00	468.00	
12107-0297		24" Cube End Table - White	24"Square x 21"H	\$360.00	468.00	
12003-0102		Sirona Accent Table	18"W x 12"D x 28"H	\$313.00	407.00	
13110-0017		Orbit End Table	16"Round x 19"H	\$261.00	340.00	
<b>Bars &amp; Bar Backs (Pg. 14)</b>						
05012-0076		VIP Glow Bar 6'	72"W x 24"D x 42"H	\$1,274.00	1,656.00	
05012-0075		VIP Glow Bar 4'	48"W x 24"D x 42"H	\$1,074.00	1,395.00	
05012-0053		Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$588.00	764.00	
05012-0054		White Bar - 2 Shelf	48"W x 16"D x 42"H	\$588.00	764.00	
12112-0010		Blox Bar Back	30"W x 16"D x 86"H	\$733.00	954.00	
05001-0017		Piazza Bar Back - Black	44"W x 12"D x 80"H	\$688.00	895.00	
05001-0018		Piazza Bar Back - White	44"W x 12"D x 80"H	\$688.00	895.00	
05012-0083		Elara Bar	72"W x 25"D x 44"H	\$1,942.00	2,525.00	
05012-0082		Razor Bar	72"W x 25"D x 44"H	\$1,942.00	2,525.00	
<b>Bar Stools (Pg. 15 &amp; 16)</b>						
05237-0038		Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$330.00	430.00	
05237-0039		Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$330.00	430.00	
05237-0305		Colin Stool	20"W x 19"D x 46"H	\$278.00	360.00	
05237-0221		Euro Bar Stool - Black	22"W x 24"D x 42"H	\$313.00	407.00	
05237-0306-05033-0001-05034-0009		Milo Bar Stool - Black	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0007-05034-0012		Milo Bar Stool - California Wine	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0005-05034-0011		Milo Bar Stool - Chartreuse	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0013-05034-0015		Milo Bar Stool - Chocolate	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0011-05034-0014		Milo Bar Stool - Jade	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0009-05034-0013		Milo Bar Stool - Victory Blue	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0306-05033-0002-05034-0010		Milo Bar Stool - White	20"W x 21"D x 41"H	\$313.00	407.00	
05237-0270		Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$341.00	444.00	
05237-0271		Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$341.00	444.00	
05237-0160		Equino Bar Stool - Black	15"W x 13"D x 35"H	\$341.00	444.00	
05237-0041		Equino Bar Stool - White	15"W x 13"D x 35"H	\$341.00	444.00	
05237-0298		Clara Stool	17"W x 21"D x 41"H	\$330.00	430.00	
05237-0215		Marcus Stool	18"Square x 29"H	\$251.00	325.00	
05237-0169		Caprice Stool	25"W x 26"D x 44"H	\$341.00	444.00	
05237-0042		Sonic Stool	22"W x 23"D x 42"H	\$278.00	360.00	
05237-0300		Nexus Stool	19"W x 20"D x 44"H	\$285.00	372.00	
<b>Café Chairs (Pg. 16 &amp; 17)</b>						
05035-0053-05033-0003-05034-0009		Milo Chair - Black	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0053-05033-0008-05034-0012		Milo Chair - California Wine	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0053-05033-0006-05034-0011		Milo Chair - Chartreuse	20"W x 22"D x 33"H	\$194.00	253.00	

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Item Number	Qty.		Dimensions	Discount	Standard	Total
05035-0053-05033-0014-05034-0015		Milo Chair - Chocolate	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0053-05033-0012-05034-0014		Milo Chair - Jade	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0053-05033-0010-05034-0013		Milo Chair - Victory Blue	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0053-05033-0004-05034-0010		Milo Chair - White	20"W x 22"D x 33"H	\$194.00	253.00	
05035-0051		Clara Chair	18"W x 21"D x 35"H	\$221.00	287.00	
05035-0008		Leslie Chair	17"W x 21"D x 31"H	\$176.00	229.00	
05035-0010		Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$221.00	287.00	
05035-0011		Criss Cross Chair - White	17"W x 21"D x 35"H	\$221.00	287.00	
05035-0023		Elio Chair	17"Square x 33"H	\$197.00	256.00	
14233-0025		Caprice Chair - Black	25"W x 24"D x 32"H	\$197.00	256.00	
14233-0005		Comet Stack Chair - Arms	23"W x 22"D x 32"H	\$269.00	349.00	
14233-0006		Comet Stack Chair - Armless	19"W x 22"D x 32"H	\$251.00	325.00	
14233-0016		Sonic Chair	20"W x 21"D x 32"H	\$197.00	256.00	
05035-0050		Nexus Chair	19"W x 22"D x 32"H	\$233.00	303.00	
05035-0052		Colin Chair	22"W x 19"D x 33"H	\$197.00	256.00	
<b>Bar Tables (Pg. 18, 19 &amp; 20)</b>						
05246-0003-05036-0050		24" Square Bar Table - Cosmo/Chrome Base	24"Square x 42"H	\$368.00	478.00	
05246-0018-05036-0050		24" Square Bar Table - Cosmo/Black Base	24"Square x 42"H	\$368.00	478.00	
05246-0003-05036-0051		24" Square Bar Table - Emerald Tide/Chrome Base	24"Square x 42"H	\$368.00	478.00	
05246-0018-05036-0051		24" Square Bar Table - Emerald Tide/Black Base	24"Square x 42"H	\$368.00	478.00	
05246-0003-05036-0049		24" Square Bar Table - Icebreaker/Chrome Base	24"Square x 42"H	\$368.00	478.00	
05246-0018-05036-0049		24" Square Bar Table - Icebreaker/Black Base	24"Square x 42"H	\$368.00	478.00	
05246-0003-05036-0048		24" Square Bar Table - Sirona/Chrome Base	24"Square x 42"H	\$368.00	478.00	
05246-0018-05036-0048		24" Square Bar Table - Sirona/Black Base	24"Square x 42"H	\$368.00	478.00	
05246-0003-05036-0046		32" Round Bar Table - Cement/Chrome Base	32"Round x 42"H	\$485.00	631.00	
05246-0018-05036-0046		32" Round Bar Table - Cement/Black Base	32"Round x 42"H	\$485.00	631.00	
05246-0003-05036-0047		32" Round Bar Table - Yukon Oak/Chrome Base	32"Round x 42"H	\$485.00	631.00	
05246-0018-05036-0047		32" Round Bar Table - Yukon Oak/Black Base	32"Round x 42"H	\$485.00	631.00	
05036-0053-05246-0018		32" Round Bar Table - Smoke/Black Base	32"Round x 42"H	\$485.00	631.00	
05036-0053-05246-0003		32" Round Bar Table - Smoke/Chrome Base	32"Round x 42"H	\$485.00	631.00	
05246-0018-05036-0001		Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0018-05036-0004		Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$360.00	468.00	
05246-0003-05036-0001		Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0003-05036-0004		Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00	
05246-0018-05036-0037		City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0018-05036-0038		City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$360.00	468.00	
05246-0003-05036-0037		Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0003-05036-0038		Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00	
05246-0018-05036-0003		Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0018-05036-0006		Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$360.00	468.00	
05246-0003-05036-0003		Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00	
05246-0003-05036-0006		Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00	
05036-0039-05246-0003		Fuze Bar Table	36"Square x 42"H	\$395.00	513.00	
05246-0003-05036-0008		Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$350.00	455.00	
05246-0003-05036-0009		Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$542.00	705.00	
05246-0003-05036-0033		Spectrum Bar Table - Red	24"Square x 42"H	\$378.00	491.00	
05246-0003-05036-0034		Spectrum Bar Table - Blue	24"Square x 42"H	\$378.00	491.00	
05246-0003-05036-0035		Spectrum Bar Table - Purple	24"Square x 42"H	\$378.00	491.00	
05246-0003-05036-0036		Spectrum Bar Table - Green	24"Square x 42"H	\$378.00	491.00	
05204-0001		Aspen Bar Table	72"W x 26"D x 42"H	\$972.00	1,264.00	
<b>Café Tables (Pg. 20, 21 &amp; 22)</b>						
05246-0002-05036-0050		24" Square Cafe Table - Cosmo/Chrome Base	24"Square x 30"H	\$368.00	478.00	
05246-0017-05036-0050		24" Square Cafe Table - Cosmo/Black Base	24"Square x 30"H	\$368.00	478.00	
05246-0002-05036-0051		24" Square Cafe Table - Emerald Tide/Chrome Base	24"Square x 30"H	\$368.00	478.00	
05246-0017-05036-0051		24" Square Cafe Table - Emerald Tide/Black Base	24"Square x 30"H	\$368.00	478.00	
05246-0002-05036-0049		24" Square Cafe Table - Icebreaker/Chrome Base	24"Square x 30"H	\$368.00	478.00	
05246-0017-05036-0049		24" Square Cafe Table - Icebreaker/Black Base	24"Square x 30"H	\$368.00	478.00	
05246-0002-05036-0048		24" Square Cafe Table - Sirona/Chrome Base	24"Square x 30"H	\$368.00	478.00	
05246-0017-05036-0048		24" Square Cafe Table - Sirona/Black Base	24"Square x 30"H	\$368.00	478.00	
05246-0002-05036-0046		32" Round Café Table - Cement/Chrome Base	32"Round x 30"H	\$498.00	647.00	
05246-0017-05036-0046		32" Round Café Table - Cement/Black Base	32"Round x 30"H	\$498.00	647.00	
05246-0002-05036-0047		32" Round Café Table - Yukon Oak/Chrome Base	32"Round x 30"H	\$498.00	647.00	
05246-0017-05036-0047		32" Round Café Table - Yukon Oak/Black Base	32"Round x 30"H	\$498.00	647.00	
05036-0053-05246-0002		32" Round Café Table - Smoke/Chrome Base	32"Round x 30"H	\$498.00	647.00	
05036-0053-05246-0017		32" Round Café Table - Smoke/Black Base	32"Round x 30"H	\$498.00	647.00	
05246-0018-05036-0001		Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$350.00	455.00	

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Item Number	Qty.		Dimensions	Discount	Standard	Total
05246-0018-05036-0004		Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$360.00	468.00	
05246-0003-05036-0001		Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00	
05246-0003-05036-0004		Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00	
05246-0018-05036-0037		Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00	
05246-0018-05036-0038		Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00	
05246-0003-05036-0037		City Café Table Maple/Black 30" Round	30"Round x 30"H	\$350.00	455.00	
05246-0003-05036-0038		City Café Table Maple/Black 36" Round	36"Round x 30"H	\$360.00	468.00	
05246-0003-05036-0003		Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00	
05246-0003-05036-0006		Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00	
05246-0018-05036-0003		Summit Café Table White/Black 30" Round	30"Round x 30"H	\$350.00	455.00	
05246-0018-05036-0006		Summit Café Table White/Black 36" Round	36"Round x 30"H	\$360.00	468.00	
05036-0039-05246-0002		Fuze Café Table	36"Square x 30	\$395.00	513.00	
05246-0002-05036-0008		Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$350.00	455.00	
05246-0002-05036-0009		Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$542.00	705.00	
05246-0002-05036-0033		Spectrum Café Table - Red	24"Square x 29"H	\$378.00	491.00	
05246-0002-05036-0034		Spectrum Café Table - Blue	24"Square x 29"H	\$378.00	491.00	
05246-0002-05036-0035		Spectrum Café Table - Purple	24"Square x 29"H	\$378.00	491.00	
05246-0002-05036-0036		Spectrum Café Table - Green	24"Square x 29"H	\$378.00	491.00	
05090-0001		Aspen Dining Table	72"W x 30"D x 30"H	\$835.00	1,084.00	
05088-0531		Encore Dining Table	80"W x 40"D x 30"H	\$976.00	1,269.00	
05088-0533		Madera Dining Table	92"W x 39"D x 30"H	\$1,255.00	1,632.00	
<b>Office Seating (Pg. 23)</b>						
14136-0002		Tamiri High Back Chair	25"W x 27"D x 45"H	\$442.00	573.00	
14176-0007		Tamiri Mid Back Chair	27"Square x 39"H	\$388.00	504.00	
14128-0002		Tamiri Guest Chair	25"W x 26"D x 37"H	\$360.00	468.00	
14136-0081		Accord High Back Chair - Black	25"Square x 44"H	\$551.00	716.00	
14136-0010		Accord High Back Chair - White	25"Square x 44"H	\$551.00	716.00	
14250-0013		Goal Task Chair - Arms	25"Square x 39"H	\$295.00	383.00	
14250-0014		Goal Task Chair Armless	21"W x 25"D x 39"H	\$269.00	349.00	
14307-0003		Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$327.00	426.00	
14307-0004		Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$295.00	383.00	
14136-0105		Rimati Hi-Back Chair - Black	30"W x 28"D x 47"	\$655.00	852.00	
14136-0106		Rimati Hi-Back Chair - White	30"W x 28"D x 47"	\$655.00	852.00	
14128-0122		Rimati Guest Chair - Black	27"W x 25"D x 40"H	\$278.00	362.00	
14128-0123		Rimati Guest Chair - White	27"W x 25"D x 40"H	\$278.00	362.00	
<b>Conference Tables (Pg. 24)</b>						
14062-0105		42" Round Conference Table - Black	42" Round x 29"H	\$488.00	634.00	
14062-0106		42" Round Conference Table - Mahogany	42" Round x 29"H	\$488.00	634.00	
14062-0297		Command Conference Table - 6' Black	72"W x 36"D x 31"H	\$870.00	1,132.00	
14062-0303		Command Conference Table - 6' Sirona	72"W x 36"D x 31"H	\$870.00	1,132.00	
14062-0300		Command Conference Table - 6' White	72"W x 36"D x 31"H	\$870.00	1,132.00	
14062-0298		Command Conference Table - 8' Black	96"W x 48"D x 31"H	\$935.00	1,216.00	
14062-0304		Command Conference Table - 8' Sirona	96"W x 48"D x 31"H	\$935.00	1,216.00	
14062-0301		Command Conference Table - 8' White	96"W x 48"D x 31"H	\$935.00	1,216.00	
14062-0299		Command Conference Table - 10' Black	120"W x 48"D x 31"H	\$1,074.00	1,395.00	
14062-0305		Command Conference Table - 10' Sirona	120"W x 48"D x 31"H	\$1,074.00	1,395.00	
14062-0302		Command Conference Table - 10' White	120"W x 48"D x 31"H	\$1,074.00	1,395.00	
<b>Office Furniture (Pg. 24 &amp; 25)</b>						
14309-0001		Computer Kiosk - Black	24"Square x 42"H	\$716.00	931.00	
14179-0005		Computer Kiosk - White	24"Square x 42"H	\$716.00	931.00	
14072-0108		Storage Credenza - Black	60"W x 20"D x 29"H	\$644.00	837.00	
14072-0038		Storage Credenza - Mahogany	60"W x 20"D x 29"H	\$644.00	837.00	
14083-0105		Jr Executive Desk - Black	60"W x 30"D x 29"H	\$733.00	954.00	
14083-0106		Jr Executive Desk - Mahogany	60"W x 30"D x 29"H	\$733.00	954.00	
14083-0324		Executive Desk - Black	72"W x 36"D x 29"H	\$761.00	989.00	
14083-0117		Executive Desk - Mahogany	72"W x 36"D x 29"H	\$761.00	989.00	
14029-0098		5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$688.00	895.00	
14029-0091		5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$688.00	895.00	
05088-0498		Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$716.00	931.00	
05088-0499		Brooklyn II Round Dining Table	42" Round x 30"H	\$562.00	730.00	
05090-0001		Aspen Dining Table	72"W x 30"D x 30"H	\$835.00	1,084.00	
<b>Metal File &amp; Storage Cabinets (Pg. 26)</b>						
14148-0001		2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$395.00	513.00	
14147-0001		2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$313.00	407.00	

**COMPANY NAME** \_\_\_\_\_ **BOOTH** \_\_\_\_\_  
Submit order with payment to: [\\_info@vistasouthcs.com](mailto:_info@vistasouthcs.com) before deadline date!

Item Number	Qty.		Dimensions	Discount	Standard	Total
14148-0002		4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$323.00	420.00	
14147-0002		4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$360.00	468.00	
14143-0006		2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$323.00	420.00	
14143-0008		4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$395.00	513.00	
14034-0015		Storage Cabinet - Black	36"W x 18"D x 72"H	\$395.00	513.00	
<b>Pedestals (Pg. 27)</b>						
12091-0023		Display Pedestal 14" x 42" Black	14"Square x 42"H	\$480.00	623.00	
12091-0004		Display Pedestal 24" x 42" Black	24"Square x 42"H	\$580.00	754.00	
12091-0002		Display Pedestal 18" x 42" Black	18"Square x 42"H	\$534.00	694.00	
12091-0030		Display Pedestal 14" x 42" White	14"Square x 42"H	\$480.00	623.00	
12091-0024		Display Pedestal 14" x 36" Black	14"Square x 36"H	\$406.00	528.00	
12091-0034		Display Pedestal 24" x 36" Black	24"Square x 36"H	\$580.00	754.00	
12091-0031		Display Pedestal 14" x 36" White	14"Square x 36"H	\$406.00	528.00	
12091-0033		Display Pedestal 24" x 36" White	24"Square x 36"H	\$580.00	754.00	
12091-0025		Display Pedestal 14" x 30" Black	14"Square x 30"H	\$378.00	491.00	
12091-0003		Display Pedestal 24" x 30" Black	24"Square x 30"H	\$551.00	716.00	
12091-0001		Display Pedestal 18" x 30" Black	18"Square x 30"H	\$388.00	504.00	
12091-0032		Display Pedestal 14" x 30" White	14"Square x 30"H	\$378.00	491.00	
14309-0001		Locking Pedestal Black	24"Square x 42"H	\$716.00	931.00	
14179-0005		Locking Pedestal White	24"Square x 42"H	\$716.00	931.00	
12091-0055		Fuze Pedestal	16"Square x 44"H	\$395.00	513.00	
12091-0043		London Pedestal	16"Square x 44"H	\$395.00	513.00	
<b>Miscellaneous Items (Pg. 28)</b>						
14189-0066		Stanchion Chrome	41"H	\$111.00	145.00	
11526-0001		Stanchion Rope - Red Velour	6' L	\$58.00	76.00	
14308-0009		Nero Literature Stand - Black	15"W x 12"D x 53.5"H	\$269.00	349.00	
14308-0010		Argento Literature Rack	15"W x 12"D x 53.5"H	\$269.00	349.00	
14308-0005		Alto Literature Rack	10.5"W x 9.5"D x 57"H	\$278.00	360.00	
01209-0003		Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$498.00	647.00	
<b>Lighting (Pg. 29)</b>						
09392-0019		Silo Grey Floor Lamp	70"H	\$245.00	319.00	
09417-0037		Silo Grey Table Lamp	25"H	\$179.00	232.00	
09392-0018		Silo White Floor Lamp	70"H	\$245.00	319.00	
09417-0036		Silo White Table Lamp	25"H	\$179.00	232.00	
09392-0001		Neutrino Steel Floor Lamp - Steel	67"H	\$251.00	325.00	

**Sub Total \$** \_\_\_\_\_

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**COMPANY NAME** \_\_\_\_\_ **BOOTH** \_\_\_\_\_  
 Submit order with payment to: [\\_info@vistasouthcs.com](mailto:_info@vistasouthcs.com) before deadline date!

# SACUBO Annual Meeting 2025

April 13-15, 2025



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# Exhibitor Ethernet Service Order Form

## James L. Knight Center



Email completed form to [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com)

Customer Information				Show Information	
Company Name		Ordering Contact E-mail		Booth Number	
Ordering Contact		Ordering Contact Phone		Set Up Date	
On-Site Contact		On-Site Cell Phone		Set Up Time	
Company Address				Strike Date	
City	ST:		Zip:	Strike Time	
Show Name				Show Dates	

High Speed Ethernet Access (Per Booth) Exhibitor HSIA Services are Billed per Event	QTY		Discount Rate (1) (Must be ordered at least 30 days before the event)	Standard Rate	Total
<b>1 Wired Connection</b>		X	\$500.00	\$900.00	
<b>Up to 2 Wireless Internet Connections(s)</b>		x	\$250.00	\$350.00	
<b>Additional Services (Billed as One Time Fee)</b>	QTY		Discount Rate(1)	Standard Rate	
Additional Wired Connection(s) – Each		x	\$100.00	\$150.00	
Additional Wireless Connection(s) – Each		x	\$50.00	\$75.00	
QTY					
<b>Installation &amp; Set Up Fee (per booth) – Service Charge (Must include towards grand total)</b>		x	24%	24%	
				Grand Total	

- Orders received with payment 30 days prior to first show date qualify for discount
- Client must pay for each device connected to the network regardless of addressing scheme used.
- Cables and 10/100 auto sensing switches are included in Multiple device orders. \*Subject to a \$150 replacement charge if switch is not returned or damaged after use.

Booth Layout Diagram

Provide orientation and mark service with an (x) for desired location



Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tony Yanez p: 305.490.4524e-mail: [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com)



# Exhibitor Ethernet Service Order Form

## James L. Knight Center



1. **Exhibitor & Payment Forms:** Please ensure all information is accurate and complete. Incomplete or missing information may delay service delivery. If you need assistance or have questions, please contact Tony Yanez by e-mail at [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com) or by phone at 305.490.4524.
2. **Service Location:** Please ensure that you have indicated the desired drop location at the bottom of the order form. If your booth is larger than the standard 10x10 booth, please contact Tony Yanez by e-mail at [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com) or by phone at 305.490.4524.
3. **Additional Devices:** Exhibitors are not permitted to place the following network devices on the network without prior approval. (Hubs, switches, routers, servers, routers or access points) These devices may cause issues across the entire network if not properly configured. If you are planning on using one of these devices in your booth please contact Tony Yanez by e-mail at [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com) or by phone at 305.490.4524.
4. **Additional Services Available upon Request:** Advanced networking solutions such as wireless access, VLAN's, and dedicated bandwidth are available upon request. Please contact Tony Yanez by e-mail at [Tyanez@jlkc.com](mailto:Tyanez@jlkc.com) or by phone at 305.490.4524.
5. **Placing an order:** Please place your order by e-mailing all completed documents to:

Tony Yanez

Phone: 305.490.4524

[tyanez@jlkc.com](mailto:tyanez@jlkc.com)

6. **Required document to complete order:**
  - a. A completely filled out order form.
  - b. A completely filled out payment form.
  - c. Please make sure everything is signed.
7. **We will contact you within 48 hours to confirm your order.**

<b>Payment Information</b>
----------------------------



# Exhibitor Ethernet Service Order Form James L. Knight Center



<b>Company Check or Money Order:</b> <b>Make payable to:</b> James L. Knight Center @ MCCC <b>Mail To:</b> 400 S.E. Second Avenue, Miami, FL 33131 <b>Attn:</b> Accounting	Grand Total (from order form)  _____
Will this be paid with a credit card?    Yes            No	
<b>**If paying by credit card you will be sent a secure invoice email link to pay via James L. Knight Center's SquareUp POS account**</b>	

Once Completed please e-mail to: [tyanez@jlkc.com](mailto:tyanez@jlkc.com)

1. A completely filled out exhibitor form.
2. A completely filled out payment form
  - a. If paying by check, please include a copy of the check when submitting your order.

Make Checks payable to "James L. Knight Center". First, email or fax a copy of the check and the filled out order form (Email to [tyanez@jlkc.com](mailto:tyanez@jlkc.com)). Then mail original documents to **James L. Knight Center, ATTN: Accounting Department, 400 SE Second Avenue, Miami, Florida 33131. \*\*\*DO NOT MAKE CHECKS OUT TO SINGLE DIGITS INC DIRECTLY\*\*\***

3. Make sure both the payment form and exhibitor form are signed.

**By placing this order, the undersigned agrees to the terms and conditions, limited liability and acceptable use policy as stated on the back of this form.**

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Exhibitor Ethernet Service Order Form

## James L. Knight Center



1. **Services.** Single Digits network management services (the "Services") may include connection to the Internet. In order to provide Internet connectivity, Single Digits shall: (a) manage all data circuits; (b) provide on-site technical assistance, as needed and in the reasonable discretion of the parties; and (c) provide a twenty-four (24)-hour telephone support and monitoring of all network and access points from its network operations center.

2. **Configuration by Single Digits.** In the event that Single Digits configures any of Customer's hardware and/or software so that the Customer may use the Services, such configuration shall be undertaken with reasonable care and in keeping with standard industry practices. Under no circumstances shall Single Digits be liable to Customer for any damage caused by such configuration, and Single Digits makes no representation or warranty that any such configured hardware or software shall be in fact be compatible with the Services or returned to its original condition or configuration at any time. Any re-configuration of Customer's hardware and/or software shall be undertaken by Customer at its sole risk and expense.

3. **Limitation of Security.** Customer acknowledges that messages sent over the Internet are not guaranteed to be completely secure, and Customer shall not hold Single Digits responsible for any damages caused by any delay, loss, diversion, alteration or corruption of any messages or data which are sent or received through or by means of the Services. Communications over the Internet may be subject to interruption, transmission blackout, delayed transmission due to Internet traffic or incorrect data transmission due to the public nature of the Internet or otherwise, and Single Digits shall not be liable for any loss or damage resulting therefrom. All activities conducted in connection with Customer's use of the Services are at Customer's own risk. Single Digits does not warrant the security of any information Customer may forward or be requested to provide to any third parties.

4. **Virus Protection.** Virus Protection is the Customer's responsibility. In the event that the Customer introduces a device infected with a virus, or whose device contracts a virus while connected to the network, it is the Customer's responsibility to remove the infected device from the network until the virus is eliminated. Single Digits will assist the Customer in the event of a virus by using standard troubleshooting methods and consultation. Single Digits will not provide any virus-protection software. Pre-arranged fees and charges agreed upon by the Customer will still apply in the event of network complications due to Customer's virus-infected device.

5. **No Warranties.** Customer acknowledges that it is technically impracticable to provide Services free of faults, and Single Digits does not undertake to do so. Single Digits hereby warrants that it shall perform the Services in accordance with the terms hereof. **SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS AND ALL OTHER WARRANTIES ARE HEREBY EXPLICITLY DISCLAIMED, INCLUDING WITHOUT LIMITATION, ANY AND ALL WARRANTIES OF MERCHANTABILITY AND/OR WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE.** Without limiting the foregoing, it is agreed and understood that while Single Digits is obligated to facilitate connectivity to the Internet as a part of the provision of the Services, Single Digits makes no representation whatsoever as to the functionality of the Internet itself. Customer acknowledges that ultimate connectivity to the Internet depends in substantial part on the capacity of hardware, software and other means and devices which are beyond the ability of Single Digits to control or manage.

6. **Limitation of Liability.** Neither Party nor its affiliates shall be liable to each other or any third party on account of any claim; loss; lost revenues or profits; consequential, indirect, incidental or punitive damages; costs; court costs and attorneys' fees; expense or liability suffered, incurred or sustained from any cause arising from or relating to this Agreement, including, without limitation, damages claimed as a result of any temporary or permanent failure of availability or performance of the Services, unless such claim, loss, damage, cost, expense or liability stems from the willful breach or gross negligence of either party relating to its obligations under this Agreement. Each Party's entire liability for any claim, loss, damage or expense from any cause arising out of or related to this Agreement, whether based on contract, tort, warranty or on any other legal or equitable ground shall be limited solely to money damages and shall in no event exceed sums actually paid for the Services provided pursuant to this Agreement.

7. **Indemnification.** Each Party shall indemnify and hold harmless the other, the owner and manager of the property where the Services are provided, as well as each such party's officers, directors, employees, agents and assigns, from and against any claims which may result from damages caused to either Party and/or any third parties by virtue of the Parties' use of the Services and any failure thereof and all loss, cost, damage, expense or liability, including, without limitation, reasonable court costs and attorneys' fees, arising out of, in whole or in part, directly or indirectly, intentional violations of any applicable law or governmental regulation by either Party. Further, Customer acknowledges that Single Digits has no control over the content of information transmitted by Customer or its users and that Single Digits does not examine the use to which Customer or its users put the Services or the nature of the information Customer or its users send or receive. Customer shall indemnify and hold Single Digits, its stockholders, officers, directors, employees and agents harmless from any and all loss, cost, damage, expense or liability relating to or arising out of the transmission, reception, and/or content of information of whatever nature transmitted or received by Customer or its users.

8. **Service Interruptions, Modifications, and Instructions.** Customer agrees that Single Digits may, as required in its sole discretion: (a) temporarily suspend the Services for the purpose of repair, replacement, maintenance or improvement of any of Swisscom's equipment, software or telecommunication services; (b) vary the technical specification of the Services for any reason; or (c) give instructions about the use of the Services resulting from any applicable law, rule, or regulation. Such instructions shall be deemed to form part of this Agreement.

9. **Dispute Resolution.** In the event that this Agreement and/or the Services become the subject of a dispute between the parties, such dispute shall be resolved between the parties exclusively through arbitration, in accordance with this Section 9 and the commercial dispute resolution procedures of the American Arbitration Association. Each party shall select one person to act as an arbitrator, and a third arbitrator shall be chosen by the first two arbitrators (such three arbitrators, the "Panel"). The judgment on the award rendered by the Panel may be entered in any court having competent jurisdiction and shall be final, non-appealable and conclusive and binding upon the parties. The arbitration shall be held in the venue in which the event takes place. Each party shall bear its own expenses incurred in any such arbitration. The arbitrator shall not be empowered to award costs, fees or damages in excess of the limitations imposed herein to either party.

#### 10. Miscellaneous.

A. **Force Majeure.** Single Digits shall not be liable for its failure to perform of its obligations against Customer and anyone using or accessing the Services by or through the Services if such failure results from delays, failure to perform, damages, losses or destruction, or malfunction of any equipment or any consequence thereof caused or occasioned by, or due to fire, flood, water, the elements, labor disputes or shortages, utility curtailments, power failures, explosions, civil disturbances, governmental actions, shortages of equipment for supplies, general disruption of the Internet, unavailability of transportation, acts or omissions of third parties, acts of God, or any other cause beyond Single Digits reasonable control.

B. **No Waiver.** The failure of either party to enforce or insist upon compliance with any of the provisions herein or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment of any other provision hereof.

C. **Binding Effect; Amendment.** This Agreement shall be binding upon and enforceable against Customer and anyone using or accessing the Services by or through Customer, as an employee, agent, invitee or otherwise, and Customer shall be responsible for the conduct of such persons. This Agreement may not be amended except by an instrument in writing, executed by the parties.

D. **Notices.** All notices, requests, consents, and other communications hereunder shall be in writing and shall be deemed effectively given and received upon delivery in person, or one business day after delivery by national overnight courier service or by telecopier transmission with acknowledgment of transmission receipt, in each case addressed to the parties to this Agreement.

E. **Merger.** This Agreement supersedes and merges all prior agreements, promises, understandings, statements, representations, warranties, indemnities and covenants and all inducements to the placing and accepting of this Agreement relied upon by either party herein, whether written or oral, and embodies the parties' complete and entire agreement with respect to the subject matter hereof. No statement or agreement, oral or written, made before the execution of this Agreement shall vary or modify the written terms hereof in any way whatsoever.

F. **Third Party Beneficiaries/Parties in Interest.** This Agreement has been made and is made solely for the benefits of parties, and their respective successors and permitted assigns. Nothing herein or in this Agreement is intended to confer any rights/remedies on any third party.

G. **Relationship of the Parties.** Each party hereto shall conduct itself under this Agreement as an independent contractor and not as an agent, partner, joint venturer or employee of the other party, and shall not bind or attempt to bind the other party to any contract. Nothing contained herein or in this Agreement shall be deemed to form a partnership or joint venture between the parties.

H. **Severability.** If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid provisions or part(s) thereof shall be stricken therefrom and such provision shall not affect the legality, enforceability, or validity of the remainder of this Agreement. If any provision, or part thereof, of this Agreement is stricken in accordance with the provisions of this section, then the stricken provision shall be replaced, to the extent possible, with a legal, enforceable, and valid provision that is as similar in tenor to the stricken provision as is legally possible.

I. **Governing Law.** This Agreement shall be governed by the laws of the Commonwealth of Virginia, regardless of its laws regarding conflicts of laws.